



*The Skating Club of Boston*

**CLUB RULES  
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The Club's rules are intended to provide for the safety and equitable treatment of all members and guests. Members and guests are expected to be familiar with the rules and comply with them at all times. Thank you for your cooperation.

## **General Club Rules**

(As last amended March 23, 2017)

**GCR 1** - In order to provide a safe and civil environment for all members and guest, the Club will not tolerate disorderly conduct or the use of obscene language.

**GCR 2** - The Club will not tolerate any form of harassment or bullying. Bullying is defined as the intentional use by one or more persons of a written, verbal or electronic expression or a physical act or gesture or any combination thereof, directed at a Club or staff member ("target") that: (i) causes physical or emotional harm to the target or damage to the target's property; (ii) places the target in reasonable fear of harm to him or herself or of damage to his or her property; (iii) creates a hostile environment at the Club for the target; or (iv) infringes on the rights of the target at the Club or the orderly operation of the day to day operations of the Club. For the purposes of this section, bullying shall include cyber-bullying.

"Cyber-bullying" is defined as bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, cell phone text messaging, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system, including, but not limited to, electronic mail, internet communications, instant messages or facsimile communications. Cyber-bullying shall also include (i) the creation of a web page or blog in which the creator assumes the identity of another person or (ii) the knowing impersonation of another person as the author of posted content or messages, if, in either case, the creation or impersonation creates any of the conditions enumerated in clauses (i) to (iv), inclusive, of the above definition of bullying. Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in clauses (i) to (iv), inclusive, of the above definition of bullying.

**GCR 3** - At no time may members publish anonymous or knowingly false and misleading comments about actions, intentions, or persons regarding the Club's governance, by or through use of either the Club's platform(s) or proprietary member contact list(s). This includes Club websites, Club-managed social media pages and accounts, and member contact information provided by members to the Club and shared by Club management for the sole purpose of communication in connection with volunteering at Club events. The purpose of this Rule is to encourage honesty, transparency and accountability in the Club's governance. This Rule does not limit in any way members' rights to communicate without the use of Club assets.

**GCR 4** - The use, possession or sale of illegal drugs on the Club's property or at any Club function is strictly prohibited.

**GCR 5** - With the exception of service animals, members shall not bring dogs or other animals into the building.

**GCR 6** - No Club member may enter a competition, give public exhibitions or negotiate for them on behalf of the Club or its members without the approval of the Club officers or Club Management.

**GCR 7** - The Club shall not be responsible by reason of loss, theft, or damage for personal property brought onto the premises by any member or guest, or for personal injury to any member or guest occurring either on or off the ice.

**GCR 8** - No gratuity shall be given to any employee of the Club.

**GCR 9** - No one wearing skates or skate guards shall be allowed in the Club lounge or Rotch Room.

**GCR 10** - Except with the prior permission of the Board of Directors or Club Management, there shall be no solicitation of funds or contributions for any purpose directly or indirectly relating to the Club or its activities; and there shall be no solicitation on the Club property of funds or contributions for any purpose. Except with similar approval, there shall be no solicitation of sales on the Club's premises.

**GCR 11** - The consumption, possession or sale of alcoholic beverages by members under age 21, and the use of tobacco products by members under age 18 on the Club's property or at any Club function is prohibited. The Board of Directors acknowledge that the Massachusetts General Laws prohibit the sale of alcoholic beverages to persons under age 21, and, further prohibit the use, possession and sale of certain controlled drugs, and the Officers and Board fully support these laws.

**GCR 12** - Club rules may be promulgated and amended by the Board of Directors in the manner prescribed by Article 11 of the By Laws of the Skating Club of Boston, adopted on May 30, 2014, as duly amended.

**GCR 13** - Disciplinary Action.

(a) Except in the event of conduct posing a clear threat to the physical or emotional safety or welfare of the Club, its Management, or any of its members, guests, or other individuals, and warranting immediate action pursuant to the Section 3.11 of the By Laws of the Skating Club of Boston, disciplinary action (including, but not limited to, suspension or expulsion) shall not be taken against a member for conduct alleged to have violated the By Laws, Club Rules, or other written Club policies unless (1) reasonable written notice of the conduct alleged to have given rise to the need for disciplinary action is provided to the accused, (2) the accused is provided with a reasonable opportunity to respond to the factual basis for the allegations, and

(3) except when doing so is clearly unnecessary, or would be clearly inappropriate under the circumstances, the accused is provided an opportunity to confront the person or persons making the allegations and any other individuals or documents claimed to substantiate the allegations.

- (b) In the event of a dispute or other disagreement among members of the Club, whether or not involving allegations of infractions of the By Laws, Club Rules, or other written Club policies, the Board, as provided for in Section 10.1 of the By Laws, will endeavor to the maximum extent possible to encourage those involved to engage in efforts to arrive at an informal resolution, and may in its discretion, or if asked to do so by both parties to the dispute or disagreement, designate a member of the Board or some other disinterested individual to assist the parties in pursuing an informal resolution.
- (c) In the event of any of the following: (1) a dispute, disagreement, or other conflict not informally resolved within 30 days following its being reported to Club management or the President of the Board of Directors, (2) a matter not appropriate for informal resolution, or (3) other allegations of violations of the By Laws, Club Rules, or other written Club policies claimed to warrant disciplinary action, the Board shall, subject to the requirements of paragraph (a) of this rule and in accordance with the provisions of Sections 3.11 and 10.2 of the By Laws, proceed promptly to investigate and to determine whether the evidence warrants disciplinary action, and/or, where appropriate, to arrive at an impartial resolution of any dispute, disagreement, or other conflict. The Board will use its best efforts to arrive at a decision on or resolution of any matter within 30 days following its being referred for action to the Board, and it is expected that, in the absence of a timely written determination that special circumstances require additional time, all such matters will be resolved within 60 days.
- (d) A decision, pursuant to Section 3.11 of the By Laws, to take summary action with respect to conduct believed by the Board to endanger the physical or emotional safety or welfare of any person, shall not relieve the Board of responsibility to provide the person against whom summary action was taken an opportunity to be heard, as provided in that section, or to provide to that person and to any other persons affected by the Board's action, a written explanation for the Board's determination.
- (e) Any allegation of a violation of the By Laws, Club Rules, or other written Club policies, and any other allegations forming the basis for the initiation of a grievance, shall be submitted to the Club in writing with sufficient specificity so that the Club can ascertain (1) the factual basis for and (2) the nature of the alleged violation or claimed grievance. The Club may prescribe such form or forms as it thinks appropriate for this purpose. While the Club may investigate any allegations involving the welfare of members of The Skating Club of Boston, it is to be expected that the Club will not ordinarily initiate a formal investigation contemplating disciplinary action on the basis of unsigned or anonymous allegations. Any written

allegations made to the Club found to be false or deliberately misleading may give rise to disciplinary action against the person or persons who made them.

- (f) Nothing in this rule shall preclude the Club from referring disputes, disagreements, or other conflicts for impartial resolution and/or investigation by independent third party professionals.

**GCR 14** - Any personal property of a member left on the premises shall be placed in the Lost and Found. At the end of the season the unclaimed contents of the Lost and Found will be disposed of in such a manner as the Club's management shall decide.

**GCR 15** – Two restricted parking spaces by the front entrance of 1240 Soldiers Field Road have been established for the exclusive needs of Club members and visitors with disabilities. Parking or idling in these two spaces is restricted to vehicles openly displaying government-authorized disabled parking placards. Individuals who park their vehicles in these spots without the proper authorization, whether attended or unattended and for any length of time, will be fined \$150.00 per occurrence. A photo of the offending vehicle in the restricted spot will be mailed to the member and the charge will be posted to their Club account which will need to be paid in full within 30 days of issue or subject to Club privileges being suspended.

## **Rules on Indebtedness**

(As last amended March 23, 2017)

**RI 1** - Recurring annual dues shall be billed at the start of the Club's fiscal year while the first year's dues of new members shall be billed upon entrance. All dues are payable in full within 30 days of the Date of Statement, however, upon request, one half of the member's annual dues may be deferred until December 1<sup>st</sup> of the current fiscal year.

**RI 2** - All charges other than annual dues are payable by the last day of the month of the Date of Statement (Date Payable). For example, all charges billed at the beginning of November [November 1<sup>st</sup> Date of Statement] must be paid in full no later than November 30 (Date Payable). With the respect to any indebtedness not paid by the Date Payable, a monthly interest charge of 1.5% may be imposed.

**RI 3** - A member wishing to dispute any portion of a billing statement must submit a written notice outlining the disputed charges and the reasons therefor to the Club business office within 30 days of Date of Statement. Payment for select disputed charges may be withheld until the dispute is resolved, but all other charges are due on the Date Payable.

**RI 4** - Any member with an account due more than 90 days past the Date of Statement will lose the right to membership privileges, including ice sessions, until such time as the member's account is paid in full.

**RI 5** - The Treasurer may, at any time, suspend the credit of a member.

## Ice Rules

(As last amended March 23, 2017)

It is the responsibility of all skaters, parents and coaching staff members to familiarize themselves with these rules to insure the safety and enjoyment of all skaters.

**IR 1** – The Board of Directors and Club Management, will be responsible for all skating activities, including the conduct of those using the ice. In the event of an emergency, these rules are subject to exception or modification as circumstances may require.

**IR 2** - Any party authorized by the Board of Directors may call attention to a violation of the Ice Rules, and that party member should request the offender to discontinue such violation. Complaints will be given due consideration only when submitted in writing.

**IR 3** - All contracted, permanent wait-list, walk-on skaters or non-staff coaches must stop in the office to have their names checked in for the session and pay the appropriate fees before getting on the ice. Failure to do so will result in the loss of skating privileges.

**IR 4** - Inappropriate behavior of any kind will not be tolerated. Offensive language or behavior on the ice, in the locker room or anywhere on the Club's premises will result in the skater being asked to leave.

- (a) Sitting on the boards or in the entrances to the ice is prohibited.
- (b) The use of headphones is prohibited on the ice at all times.
- (c) Climbing over the boards is prohibited.

**IR 5** – Skaters and coaches are not allowed to have refreshments on the ice. They may, however, have drinks in unbreakable sealed containers off the ice.

**IR 6** - All skaters and coaches must stop skating immediately when the buzzer sounds at the end of the session. All skaters will fill in holes with ice provided in a bucket at rink side and leave the ice promptly.

**IR 7** – In order to promote on-ice safety, some skating sessions restrict participation based on skill level. In such case, except as provided below or in Ice Rule 9, skaters must meet and may not exceed, the free skate test requirements of a given session to skate on it.

For all sessions, the designated standard U.S. Figure Skating free skate test level shall govern. Skaters who have passed the Adult Gold free skate test will be considered as having passed the juvenile free skate test unless they have also passed a standard free skate test or pair test (for pair ice only), in which case the highest standard free skate test or pair test passed will be used.



Contracted skaters who pass a moves in the field, free skate or dance test during the course of their contract will be “grandfathered” on the session(s) for which they are contracted for the rest of that skating season if they are unable to switch to a higher level session.

**Regardless of test level, the skater must be able to skate to the level of the session.** Children five years of age and under must be supervised while on the ice by a parent, instructor, adult, or responsible other skater who is also on the ice.

#### **IR 8 - Session Capacity, Permanent Wait List and Walk-on Procedures**

Each skating session will have a designated capacity level indicating the maximum range of skaters allowed on that session. In the range provided the lower end of the range is the maximum number of skaters permitted on that session unless approval for additional skaters is granted by Club Management.

Permanent wait-list skaters will be allowed to skate after a five-minute waiting period, if they have checked in with the office, space is available, and any necessary Management Approval has been granted.

Skaters who wish to walk-on a session and who meet the test requirements of that session, may ask to have their names added to the wait-list. After a ten-minute waiting period, Club members on the wait-list will be allowed to walk-on according to test level if space is available, and any necessary Management Approval has been granted. The priority for a walk-on skater is determined by the first level designating that session.

Once all Club members on the wait list have been accommodated, non-members who are guests or who wish to walk-on non-Club sessions will be allowed to walk on according to test level if space is available and any necessary Management Approval has been granted.

All permanent wait-list and walk-on skaters must pay before getting on the ice.

**IR 9 -** A skater who does not meet the test level required for a given session may walk on to that session after a ten minute waiting period, subject to the following conditions:

If there are less than 12 skaters on the ice, a skater who is one test level above or below the required free skate test level may walk on. This session will then be closed at 12 skaters, except for skaters contracted for that session who arrive after the exception was made.

If there are less than 10 skaters on the ice, a skater who is two test levels above or below the required free skate test level may walk on. This session will then be closed at 10 skaters, except for skaters contracted for that session who arrive after the exception was made.

Once one of the foregoing exceptions has been made, no walk-ons will be permitted beyond the number that allowed the exception to be made.

**IR 10** - Skaters are obligated to pay ice fees for all unattended, contracted ice time sessions.

- (a) Credit for contracted ice time not used because of participation in qualifying or international competitions assigned by U.S. Figure Skating, will be given to skaters, Synchronized Skating or Theatre on Ice teams who give written notice of the specific dates of their attendance.
- (b) Written requests for credits provided for under this rule must be received within 30 days of the period for which the skater or team is requesting credit. A travel day is allowed one day prior to the day of competition and one day after the event per individual skater.

Cancellations not due to a qualifying competition or International Competition:

- (c) Synchronized Skating and Theatre on Ice teams may trade ice time with each other if both groups agree to the trade. The group using the ice time will be responsible for all fees.
- (d) Synchronized Skating and Theatre on Ice teams may have the option to release their contracted ice times to the office for rental if notification has been given at least four (4) weeks prior to the date of cancellation. If the time released cannot be rented then the group releasing the ice time will be responsible for all fees.

**IR 11** - To avoid having items fall on the ice where they could cause a skater to trip or be caught up in the Zamboni, the boards are to be kept free of any objects at all times. Skating apparel, gloves, skate guards and any other objects are not allowed on the boards at any time.

**IR 12** - For the safety and enjoyment of members and their guests, the following activities are not permitted during General Club sessions (Friday evenings and Sunday afternoons):

- The use of speed skates;
- The use of hockey sticks or pucks;
- The skating of moves in the field higher than pre-juvenile, jumps with two or more revolutions or flying spins;
- The use of the jump harness;
- Program performances with or without music by any skater who has passed the preliminary free skatetest;
- Pair moves by skaters who have passed the preliminary pair test;
- Dance programs or patterns by skaters who have passed the Preliminary Dance Test.

**IR 12** - Persons with applications pending for membership in the Club are not eligible to contract for ice time until their membership applications have been processed. Pending the membership acceptance, non-members can walk-on provided space is available and pay the non-member rate. A guest form is not required.

**IR 13** - For the purpose of contracting for ice time for the Fall/Winter/Spring session of each season, members will be given first priority in order of seniority of membership. The second priority will be given to participants in the Club's High Performance program. The third priority will be the standard U.S. Figure Skating test level of the skater. The fourth priority will be the date of the application was received. For an application to be considered, it must be complete and submitted by the designated deadline date.

**IR 14** - Hockey skates are only permitted on General Club Sessions, Skating Academy Learn to Skate USA programs and Public Skate sessions. Hockey drills are not allowed during any free skate sessions.

**IR 15** - The skater whose program is being played has the right of way, skaters, coaches should yield quickly and politely when necessary and exercise every precaution. Skaters not performing a program must yield to the skater performing his or her program, and should also yield to skaters who, due to the nature of the move being performed (for example, a lift, a spin, or a backward spiral), have limited ability to quickly maneuver. **Skaters who violate this rule or who engage in intimidating behavior will be asked to leave the ice.**

**IR 16** - Skaters are expected to remain in motion on the ice and to avoid lingering in the corners.

**IR 17** - In recognition of the need for all skaters to keep their focus on what is happening on the ice and to be consistent with U.S. Figure Skating's guidelines for parents, parents may not offer instruction to a child from the boards, the bleachers or any other location. For the purposes of this rule, 'instruction' includes providing feedback on the execution of elements, providing direction on training activities, and providing any other guidance about what the skater is doing on the ice.

**IR 18** - Certain sessions will be designated as 'High Performance' sessions. These sessions are designed to allow skaters and coaches to maximally focus on their training, and during High Performance sessions the following additional rules apply:

- (a) To avoid interfering with the training and safety of other skaters on the ice, all skaters and coaches on High Performance sessions are expected to focus exclusively on training and what is happening on the ice.
- (b) Skaters on a High Performance session who need to engage a party not on the ice such as a parent, skater not on the session, or member of the Club Management, must leave the ice to do so.

(c) To avoid creating a distraction for skaters and coaches on the ice, during High Performance sessions, parents may not:

(i) stand by the boards

(ii) engage in conversation with a child or coach who is on the ice (parents who need to speak with a child or coach during a High Performance session should ask a coach or office staff member not on the ice to call the skater or coach off the ice for the conversation)

## **Music Rules**

(As last amended March 23, 2017)

The purpose of the Music Rules is to ensure the appropriateness of any music that is played at the Club and improve the probability that each skater will have his or her program played during busy free skating sessions.

**MR 1** - All music played at the Club must be appropriate and not contain any profanity. All skaters and coaches are expected to demonstrate common sense with the selection of music to be played.

**MR 2** – At the Club Management's discretion, on free skate sessions with more than (15) fifteen skaters, a music monitor may be assigned to play music. When there is no monitor, only coaching staff and skaters may play music. In either case, a rotation that is fair and equitable will be used.

**(a)** Music shall be given to the monitor at the beginning of the session.

**(b)** There will be a (5) five-minute warm-up at the beginning of each session. Skater who request that programs` be played during this warm-up period will be considered to have received their turn in the rotation.

**(c)** The monitor will announce the name of the skater whose program is about to be played and the name of the skater to follow. Once a skater's name has been announced, the rotation cannot be interrupted. There will be no restarting of programs.

**MR 3** - Coaches may interrupt the rotation once for each student in a lesson of at least 15 minutes, but are limited to (2) two requests per session unless a second rotation has begun.

**MR 4** - Coach and skater music requests will be alternated. Not more than two (2) coach requests in a row will be accepted if there are skater initial requests in line. Coaches who teach two (2) skaters semi-privately for the entire session must request one skater's music during the first half of the session and the other skater's music during the second half of the session.

**MR 5** - Skaters are limited to one coach music request per day. The coach may request a short, long or show program of a length appropriate to the skater's test level. When not in a lesson a skater's programs must be of a length appropriate to the skater's free skating test level. However, a skater may also request a test program of a length one level above their current test level.

**MR 6** - When programs are played by rotation, a request by a skater or their coach to not have their program played when called will result in the skater's name being returned to the end of the rotation for that session.

**MR 7** - The monitor will place permanent wait-list skaters in the rotation using the same ordering method used for contracted skaters on that session. There are no coach requests for a walk-on skater. Walk-on skaters will have their music played after all contracted and permanent wait list initial requests have been satisfied. Walk-on skaters will have their programs played according to the test level of the session. Priority for music will be determined by the first level designating that session. No skater or coach will be allowed to have a second turn until all, including walk-on skaters, have had the opportunity to go once.

**MR 8** - Skaters contracted for two sessions who do not get their programs played (through no fault of their own), should inform the music monitor or their coach at the beginning of the second session to insure that their music is played. The monitor will not change the rotation unless it appears the same skater will again miss a turn.

**MR 9** - Competitors registered to compete at a qualifying competition (U.S. Figure Skating Regional, Sectional or U.S. Figure Skating Championships) who are contracted for a session will be given priority on that session for two (2) weeks prior to the event for which they are registered, to play a program of their choice.

**MR 10** - International skaters and other skaters who have been assigned by U.S. Figure Skating to represent the U.S. in competition may interrupt the rotation once each session for two (2) weeks prior to the event for which they have qualified or to which they have been assigned. It is the responsibility of the skaters to notify the monitor of their assignments in advance of the start of the session.

## **Dance Rules**

(as last amended March 23, 2017)

The following supplemental rules also apply to all sessions designated as Ice Dance, Club Dance and Public Dance.

**DR 1** - A "Called Dance" is defined as "set pattern, short dance, or free dance music selected by a skater(s) or coach." On sessions designated as Ice Dance the Called Dance is "music that is played for the majority of skaters, not for an individual skater or couple."

**DR 2** - All skaters and coaches who participate on sessions designated as Ice Dance, must always conduct themselves in a safe manner.

**DR 3** - Any couple, single skater, or competitive team performing the Called Dance is regarded as having the "Right of Way." This means that the skater, couple, or competitive team is allowed to skate uninterrupted without interference from other skaters, couples, and competitive teams during the playing of their music. All skaters and coaches must exercise caution to avoid interfering with those who are dancing on the ice. Special caution must be used to avoid collisions and interfering with those performing a called free or original dance, since those dances do not follow a set pattern. Single skaters are required to give the right of way to couples.

**DR 5** - Unless part of a choreographed short or free dance program, with the exception of moves in the field, maneuvers that are not considered an element of ice dancing, as defined by U.S. Figure Skating rules, are not permitted on any dance sessions.

**DR 6** - The duration of free dance, short dance, and set pattern dance music must follow U.S. Figure Skating rules.

**DR 7** - On dance sessions where the music priority is designated as free dance and short dance, a set pattern dance may not be passed over more than three times by free dance and short dance music.

**DR 8** - The Club's Ice Rules and Music Rules shall apply in cases not specifically covered by any of the above Dance Rules.

## **Guest Rules**

(As last amended March 23, 2017)

**GR 1** - The following rules apply for guests during General Club Sessions and Member Sessions:

- (a) General Club Sessions are those sessions designated on the ice schedule for the regular Club season that are open to members without additional charge.
- (b) Member Sessions are those sessions designated on the ice schedule for the regular Club season that are open to members only by contract or walk-on (when available), and in either case upon payment of regular ice fees.
- (c) Members with skating privileges may invite guests to skate during General Club and Member Sessions, subject to available space, with members being given priority when space is limited. Guests must be signed in at the Club office by the member, and a guest form completed with signed waiver and appropriate fees paid before guest may use the Club's facilities.
- (d) The number of guests that a member may invite to skate on General Club Sessions or Member Sessions is limited to two unrelated guests or one immediate family.
- (e) Guests may be invited two (2) days each calendar month for not more than two (2) sessions per day and not more than six (6) days during the Club season. Attendance at all General Club and Member Sessions counts toward this limitation, as do all visits by a guest even when hosted by different members.
- (f) Non-Club members who are members in good standing with U.S. Figure Skating and are considering membership in The Skating Club of Boston may be permitted to skate on an unlimited number of Member Sessions for a period of two calendar weeks. During this period, non-Club members will be granted access to sessions for which they meet the applicable test requirements, subject to available space once all members have been accommodated. If by the end of the two-week period the non-Club member has applied for membership, he or she may be permitted to continue skating on Member Sessions until the application has been processed.
- (g) Guest skaters shall be charged the fees applicable to non-members attending the particular session.

**GR 2** - The following rules apply during Non-Member Sessions:

- (a) Non-Member sessions are as shown on the ice schedule for the regular Club season.
- (b) Non-Member sessions are open to members and non-members upon payment of ice fees as set by Board of Directors, but members may skate without charge on public skating sessions at the Club's home facility at 1240 Soldiers Field Road.



(c) Summer Sessions, if any, are Non-Member Sessions.

**GR 3** – All skaters will be charged the fees applicable to non-members attending the particular session

(a) All skaters and coaches are required to have a valid U.S. Figure Skating membership number or Learn to Skate USA membership number to be able to get on the ice, unless permission has been given by Club Management.

(b) Visiting skaters shall be charged the fees applicable to non-members attending the particular session.

## **Test Rules**

(as last amended March 23, 2017)

**TR 1** - Tests dates and notices of test session postponements or cancellations are posted on the Club website and normally communicated to testers a few days in advance of the scheduled test date.

**TR 2** - Priority for the taking of tests is as follows:

- (a) Club members, in the order of receipt by date by testing deadline.

**TR 3** – Completed test applications for the free skate test must be submitted to the Club office at least two weeks (14 days) and one week (7 days) for dance tests prior to the scheduled test date. Only completed applications accompanied by the appropriate test fee will be considered.

**TR 4** - Applications must include the following information and be completely filled out:

- (a) The skater's U.S. Figure Skating membership number;
- (b) Parent and coach signatures as required;
- (c) A copy of the coach's current documents on file with the Club as defined in the Coaches Rules
- (d) If a non-member, written permission to test from the candidate's home club
- (e) Appropriate test fees have been paid

**TR 5** - Skaters who are testing and who are Club members must be in good standing (i.e., with account balances current and no overdue bills) in order to be eligible to take tests.

**TR 6** - Late applications will be considered on a case-by-case basis only when received in writing and if accepted, will be subject to the applicable late fee and accepted by the test chair.

**TR 7** - Any test candidate who withdraws from a test session after the deadline will forfeit the application fee. In the case of withdrawal due to illness or injury, a refund of the application fee will be made upon receipt of written notice from a physician certifying the illness or injury.

**TR 8** - The selection of judges for test sessions is solely within the discretion of the Test Chair. Judges are normally selected on a random basis as available, but Club judges are given preference. Seniority in grade will determine panel assignments.

**TR 9** - In order for test sessions to be run on time and according to the announced schedule, it is essential that candidates be present in the rink one hour prior to their assigned test time and be ready to skate when called upon.

**TR 10** - Skaters should be ready to test and to perform to a passing standard, in the opinion of their coach. Candidates should not use a test session for practice or to just

“see what happens”. Skaters who are not ready should not waste the time of the Club, the Test Chair, the judges and the other skater. Passing a test requires more than just completing the elements, rather, the candidate must reflect the level or standard of skating at which they are testing .

**TR 11** - All tests are conducted strictly in accordance with the rules of U.S. Figure Skating. Test Certificates for passed tests are mailed to the skater’s home club directly from U.S. Figure Skating.

### **Dance Tests**

**TR 12** - As used herein, “Dance Tests” includes all tests in Set Pattern Dances, Free Dance and Moves in the Field when taken by ice dancers.

Dance tests are usually scheduled on Wednesday evenings (on Club Ice for Dance) about four (4) to six (6) times during the season. Additional test sessions can be scheduled depending upon the need.

Dance tests scheduled during Club Dance time must have at least one Club member testing (usually for more than one dance) for the test session to be conducted, otherwise, the test session will be rescheduled.

## **Off-Ice Training Rules**

(as amended to March 23, 2017)

**OR 1** - The training room is available for use by Club members who register in the training room log that is maintained by the Club office. A current signed waiver must be on file with the Club office to be able to use the training room. (Club trainers and programs have priority in scheduling the use of the training room.)

**(a)**- Members under the age of fourteen (14) must be supervised by a Club Fitness trainer while using the training room. The key to the training room will not be released to any member under the age of fourteen (14) and the key can only be signed out when the Club office is opened.

**(b)** - The last member, fourteen (14) years of age or older, to leave the training room is responsible for shutting off all appliances, locking the door and returning the key to the office.

**(c)** - No unauthorized trainers, skating coaches or guests of members are allowed to use the training room without permission from the Club office.

**OR 2** - No equipment is to be removed from the training room, nor is any additional equipment to be brought into the training room without the permission of the Club Management. In addition, stations have been set up for the Club's training programs. All equipment should be returned to its original position following use to avoid unnecessary down time spent re-establishing the stations.

**OR 3** - All equipment will be used solely for its designated purpose, and parents and trainers should be aware of the possibility of injury resulting from improper use.

**OR 4** - No food or drinks, with the exception of water, shall be allowed in the training room.

## **Ice Chips Participation Rules**

(as amended to March 23, 2017)

The Skating Club of Boston was one of the first clubs to produce an ice show or “carnival” starting in 1911, which continues as the longest-running Club show in the country today. All Club members are invited to be involved in the show either as a skater or volunteer. The goal of the production is to provide the membership with an opportunity to demonstrate their talents and creativity in a show environment and club experience that brings together Club members, whether they are old or young, competitive or recreational skaters, for the purpose of promoting figure skating while raising money for deserving charities.

The right to participate in Ice Chips is determined by the type of membership held, as set forth in the Categories of Membership section of the Club’s Membership Rules.

Featured guest skaters to perform in Ice Chips are invited by the Ice Chips Committee.

### **Ice Chips Solo Guidelines**

To be eligible for consideration for a solo, skaters must be members in good standing of The Skating Club of Boston and must represent the Club when competing at U.S. Figure Skating qualifying competitions. Club participants qualify for solos based on their placements in qualifying U.S. Figure Skating and International competitions held in the current competitive season as outlined below. Please note that the Ice Chips Committee may at any time make any changes to these rules necessary to accommodate show requirements, such as show theme or length (which is specified as 135-minute running time), including limiting appearances to only one or two of the three shows.

1. The following participants qualify for “Featured Solos” of unlimited duration:
  - a. Invited guest performers.
2. The following participants qualify for “Featured Solos” of a duration not to exceed two and one-half (2 ½ ) minutes:
  - a. U.S. National Medalists at the U.S. Figure Skating Championships;
  - b. Those who place in the top 15 in certain ISU-sponsored Events (World Championships, Four Continents Championships, World Junior Championships, and Senior and Junior Grand Prix events).

3. The following participants qualify for “Solos” of a duration not to exceed two (2) minutes:
  - a. U.S. Novice, Junior and Senior Sectional Medalists
4. The following participants qualify for “Group Solos” of a duration not to exceed one and one-half (1 ½) minutes:
  - a. U.S. Senior Regional Medalists;
  - b. U.S. Juvenile and Intermediate Sectional Medalists
5. Regional Medalists in the final championship rounds qualify for “Short Solos” (also known as “step-out solos”) of a duration not to exceed one (1) minute.
6. All Regional competitors qualify for a showcase number (the “New England Competitors” number) and must attend rehearsals at the Club’s home rink.
7. Club soloists must participate in all Ice Chips shows in which they are cast and must attend all dress rehearsals. Qualifying soloists in categories 5 and 6 must also participate in a group production number. However if qualifying soloists are 18 years old or older, is attending college full time or holds a full time job that may preclude them from being able to participate in a group production number, the soloist can ask for special permission from the Ice Chips Committee to be exempt from participating in a group production number.
8. Soloists and teams are required to bring complete numbers formatted for a show production in front of an audience with a back curtain.
9. The Ice Chips Committee may at any time make any changes to these rules necessary to accommodate show requirements, such as show length (which is specified as 135-minute running time), including the casting of soloists in one, two or all of the three shows, or theme.