



**BOSTON
OPEN**

2020 Boston Open
The Skating Club of Boston
September 25 - 27, 2020

U.S. Figure Skating Sanction: 29669

**REGISTRATION OPENS: AUGUST 28, 2020
REGISTRATION DEADLINE: SEPTEMBER 11, 2020**

The 2020 Boston Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

Prior to registering for the 2020 Boston Open, please read the following policies specifically employed to ensure the health and safety of all participants, coaches, and staff. There will be NO EXCEPTIONS to any policy put in place due to COVID-19 considerations, either listed below or on the event website.

GENERAL HEALTH AND SAFETY STATEMENT: The Skating Club of Boston will be complying with all federal, state, and local regulations and additional public health notices in place at the time of the Boston Open, including recommendations from U.S. Figure Skating. Please visit the [competition website](#) often for updated information and policies, as well as [Mass.gov website](#).

Face coverings will be required for entry to The Skating Club of Boston. Face coverings are required for all skaters except when they are competing. Face coverings are required for practice ice, on-ice and off-ice warmup, and required for everyone else in the building, at all times. The Skating Club of Boston will comply with all federal, state, and local guidelines in place at the time of the event and will send a detailed operations and safety plan to all participants in advance.

Entrants may also be required to complete a COVID-19 self-certification health questionnaire and voluntary waiver, and agree to have their temperature taken using a contactless infrared thermometer prior to entry.

Prior to the competition, all skaters and coaches will be required to attend a pre-event Zoom call (Date and Time TBD) to discuss event operations and safety procedures.

The LOC will evaluate entries and current health recommendations prior to September 18, 2020. If the event is cancelled due to compliance with COVID-19 related federal, state and local regulations, a full refund of competition fees will be issued to all participants. Processing fees will not be refunded under any circumstance.

Music and PPC Uploads: All MUSIC and PPC uploads are required before 11:59 p.m. ET, on Friday, September 18, 2020*. In an effort to minimize risk of transmission of COVID-19 by limiting person-to-person contact, music and PPCs will not be accepted by any other method, nor accepted after the deadline.

****Failure to upload a competitor's music or PPC will result in the forfeiture of the event and any associated registration fees.***

ELIGIBILITY/TEST LEVEL: Test Level: Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may skate up to two levels above that for which they qualify, but they may not skate down in any event. Skaters may not enter both a Well-Balanced Free Skate event and an Excel Free Skate event at the same nonqualifying competition.

Age restrictions/requirements: Singles free skate events (well-balanced program) have the following requirements:

- Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
- Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
- Intermediate must be under the age of 18
- Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

Age classes for all free skate, dramatic entertainment and light entertainment events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee. Men and ladies will be combined in Adult 1 through adult bronze free skate events (based on the [Adult Competition Series rules](#)), and all levels of compulsory moves, solo dance, solo free dance, jumps, spins and dramatic/light entertainment events. Men and ladies will not be combined in adult silver and higher free skate events. Athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place, skate up to the next higher level (if this provides a competitor) or be issued a refund. The chief referee reserves the right to request proof of age.

Compete USA Eligibility (Excel Beginner and Excel High Beginner only): Excel Beginner, Excel High Beginner and Adult 1-6 event registration is open to all members of either Learn to Skate USA or those who are full members of U.S. Figure Skating. Eligibility will be based on level at the closing date of entries.

SERIES INFORMATION: The Boston Open has been approved by U.S. Figure Skating to be part of the Adult Competition Series, and will follow the rules for the Adult 1 through Adult Bronze events, as listed in the 2020-21 Adult Competition Series Handbook.



COMPETITION REGISTRATION: Entries will be accepted via [EMS](#) with credit card only. Each transaction includes a 3% credit card fee.

Registration Deadline: SEPTEMBER 11, 2020, at 11:59 p.m. ET
Registration will be open for 2 weeks. No late entries will be accepted.

1. Go to <https://m.usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then "Competition Registration"

4. Choose “2020 BOSTON OPEN” from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

FOREIGN SKATERS: Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Create Account (Non-Member)” option on the [Members Only](#) login page.

PARTNERED EVENTS: Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

Mandatory Athletes: Athletes age 18+ as of the competition start date who will be competing on a team (i.e. pairs) with at least one minor athlete must complete SafeSport training. *

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email safesport@usfigureskating.org for instructions or questions regarding parental consent.

REFUND POLICY: **Entry fees will not be refunded after SEPTEMBER 11, 2020, AT 11:59 p.m. ET**, unless no competition exists or the event is canceled. **There will be no refunds for medical withdrawals unless the individual tests positive for COVID-19 within 14 days of the event and proper documentation is provided in advance of the event.** The online processing fees are not refundable. Payment of all fees will be required before the skater is allowed to participate in practice ice or events.

Two skaters constitute an event. Events with only one entry after the combining of events by the referee are considered canceled, and the sole skater will be offered a refund, or the opportunity to skate a critique (with judges) or an exhibition (without judges).

Events with one entry after the combining of events by the referee, where the skater does not re-confirm their intention to skate by September 15, 2020 will automatically be cancelled by the referee and processed for a refund.

If the Boston Open is cancelled due to compliance with COVID-19-related federal, state and local regulations, a full refund of competition fees will be issued to all participants. Processing fees will not be refunded under any circumstance.



SCHEDULE: Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

FACILITIES: The competition will be held at 750 University Avenue, Norwood, MA 02062. Please visit scboston.org for more information. The Performance Center and West Rink will be used for competition and practice ice. The Performance Center is Olympic size (200' x 100') and the West Rink is NHL size (200' x 85'). The [state-of-the-art facility](#) is equipped with a Club lounge viewing area, the all new 1240 Cafe and Performance Center concessions, and Home Ice skate shop.

EMS MUSIC UPLOAD: DEADLINE: SEPTEMBER 18, 2020, at 11:59 p.m. ET

**** Music will ONLY be accepted by EMS music upload. Late uploads will NOT be accepted and any associated registration fees will be forfeited.**

Competitors participating in events with music are required to upload their music to EMS no later than **FRIDAY, SEPTEMBER 18, 2020 at 11:59 p.m. ET**. After this date, skaters will be locked out of this feature and their music not be accepted. **In an effort to minimize risk of transmission of COVID-19 by limiting person-to-person contact, skater's that fail to upload their music will NOT be able to compete and all associated registration fees will be forfeited.**

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

MUSIC CRITERIA:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the

competitor's name, event, and running time. In an effort to minimize risk of transmission of COVID-19 by limiting person-to-person contact, any CDs required as backup will not be returned.

Penalty for Incorrect Music or Failure to Upload Music: The LOC will assess each competitor/team an additional charge of \$10.00 per event segment if the competitor/team: 1) submits files that do not follow the specifications above, or 2) uploads the incorrect music for a given event segment (e.g. uploads short program music instead of the free skate). The competitor/teams will not receive their credentials at registration until they pay the penalty fee and upload the correct music conforming to the requirements above. In an effort to minimize risk of transmission of COVID-19 by limiting person-to-person contact, failure to submit music prior to the close of online music submission will result in forfeiture of the event and all associated registration fees.

EMS PLANNED PROGRAM CONTENT (PPC) – IF IJS: DEADLINE: SEPTEMBER 18, 2020 at 11:59pm ET ** PPCs will be accepted ONLY via EMS upload. Late uploads will NOT be accepted and will result in the forfeiture of the event and any associated registration fees.

Competitors participating in IJS events are required to submit PPC in EMS no later than **FRIDAY, SEPTEMBER 18, 2020, at 11:59 p.m. ET**. After this date, skaters will be locked out of this feature in EMS. In an effort to minimize risk of transmission of COVID-19 by limiting person-to-person contact, late submissions will NOT be accepted and the skater will forfeit the ability to compete and any associated registration fees.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

LIABILITY: U.S. Figure Skating and The Skating Club of Boston accepts no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

ONSITE REGISTRATION/CHECK-IN: Registration will be open at least one hour before the first event on September 25, 2020, and run through the last event of the final day of competition. The registration table will be located at The Skating Club of Boston. Exact location TBD.

LOCKER ROOMS AND CHANGING AREAS: A decision regarding the use of locker rooms and changing areas will be communicated in advance of the competition by email and on the event website. If locker rooms and changing areas are available for use at this event, they will be open for athletes only and will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that

will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SafeSport Handbook (both found on the [U.S. Figure Skating SafeSport](#) page).

SPECTATOR/CHAPERONE POLICY: A decision regarding spectators and chaperones will be communicated in advance of the competition by email and on the event website.

PRACTICE ICE: Unofficial practice ice (UPI) is not included in your entry fee and can only be purchased through the EMS Skater Portal. Practice ice will be held at The Skating Club of Boston (Norwood, MA) and will be limited. Please refer to the competition website for additional information with regards to practice ice. For the health and safety of all Boston Open participants, we ask that you strongly consider ***not*** skating on any practice ice other than those at The Skating Club of Boston facilities, once you have left your home training facility to compete.

VIDEO: Vision Photo & Video, LLC will provide video services. One complimentary video download will be included with each's skater's registration. All photography and recording are restricted to hand-held battery-operated equipment, without monopod or tripod. Photography or recording for any commercial purpose is strictly prohibited. ****FLASH PHOTOGRAPHY IS NOT PERMITTED AT ANY TIME****

AWARDS: Awards will be given for 1st, 2nd, 3rd and 4th place finishes for all events.

OFFICIAL NOTICES: If necessary, official notices will be posted on the event website scboston.org/boston-open during the competition, and/or sent via email to registered participants. It is the responsibility of each competitor, parent and coach to check for any schedule changes and/or additional information. A tentative schedule of events will be posted prior to the competition.

CRITIQUES: If the event and officials' schedule allows, critiques will be offered for International Judging System (IJS) well balanced free skating events juvenile – senior, immediately upon the conclusion of the event. The location will be announced prior to the start of the competition and the LOC may determine critiques will be done virtually.

TEST CREDIT: Skaters that meet the requirements for test credit may request their test credit packet on the Event Management System (EMS) with an electronic payment of a \$10.00 administrative fee. A secondary form may be sent to skaters that have purchased the test credit electronically, to obtain additional information. Requests must be submitted electronically prior to the end of the last event of the competition. Requests and/or payments will not be accepted at registration. Test credit packets will be sent electronically following the competition. Packets will not be mailed.



IMPORTANT NOTICE FOR ALL COACHES: To be a credentialed coach at a sanctioned, nonqualifying competition, coaches must meet the compliance requirements listed below and verified by U.S. Figure Skating.

With EMS, a coach must be included within a skater's registration or updated through their EMS Skater Portal via "[My Coaches](#)." All coaches declared at the time of registration will be included on the skater's registration confirmation email. Note, there is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the state of the competition.

EMS Coach Resources:

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. *
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. *
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).



Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.

* Accessible via U.S. Figure Skating Members Only Website: www.usfsaonline.org
Person Icon or Account → Member Profile → Compliance

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

CONTACT INFO: If you have questions, please contact the events department at The Skating Club of Boston by emailing events@scboston.org. Please allow 24 hours for response.

- Chief Referee: Alexander Enzmann
- Chief Accountant: Amy Fairchild
- Technical Accountant: Alan Heinold
- Chief Music Coordinator: Allen Krawiec

ADDITIONAL INFORMATION: Please refer to the [Club's website](#) for a list of nearby accommodations to The Skating Club of Boston. The Skating Club of Boston is located at 750 University Avenue, Norwood, MA 02062.

**SEE CURRENT RULEBOOK OR U.S. FIGURE SKATING WEBSITE FOR
CURRENT RULES AND REQUIREMENTS**

U.S. FIGURE SKATING EVENTS				
SINGLES	JUDGING	1st EVENT	2nd EVENT	3rd + EVENT
<u>Excel Free Skate</u> (Juvenile–Senior & all Plus Events)	IJS	\$165	\$85	\$65
<u>Excel Free Skate</u> (Beginner - Pre-Juvenile)	6.0	\$125	\$85	\$65
<u>Short Program</u> (Intermediate-Senior)	IJS	\$165	\$85	\$65
<u>Well Balanced Free Skate</u> (No Test-Pre-Juvenile)	6.0	\$125	\$85	\$65
<u>Well Balanced Free Skate</u> (Juvenile-Senior)	IJS	\$165	\$85	\$65
<u>Adult Free Skate</u> (Adult Bronze – Master Jr/Sr)	IJS	\$165	\$85	\$65
<u>Adult Free Skate</u> (Adult Pre-Bronze)	6.0	\$125	\$85	\$65
<u>Adult Beginner & High Beginner Free Skate</u>	6.0	\$125	\$85	\$65
PAIRS	JUDGING	1st EVENT	2nd EVENT	3rd + EVENT
<u>Short Program</u> (Novice-Senior)	IJS	\$165	\$85	\$65
<u>Free Skate</u> (Juv.-Senior)	IJS	\$165	\$85	\$65
SHOWCASE	JUDGING	1st EVENT	2nd EVENT	3rd + EVENT
*Standalone props will NOT be allowed. Hand props may be used but must be managed by the skater without any assistance.				
<u>Dramatic Entertainment (No Test – Senior, Adult)</u>	6.0	\$125	\$85	\$65
<u>Light Entertainment (No Test – Senior, Adult)</u>	6.0	\$125	\$85	\$65
COMPETE USA EVENTS	JUDGING	1st EVENT	2nd EVENT	3rd + EVENT
<u>Adult 1-6 Free Skate</u>	6.0	\$85	\$85	\$65