



**2021 Cranberry Open**  
**The Skating Club of Boston**  
**August 10 – 15, 2021**  
**Sanction # 30005**

Competition announcements for competitions being held in conjunction with the  
2021 Cranberry Open can be found below:

[2021 Cranberry Cup Singles and Pairs International](#)  
[2021 Lake Placid Ice Dance International](#)

**The Skating Club of Boston, 750 University Avenue, Norwood, MA 02062**  
[www.scboston.org](http://www.scboston.org)

**REGISTRATION OPENS: JUNE 16, 2021 at 10:00 am Eastern**  
**REGISTRATION DEADLINE: JULY 15, 2021 at 11:59 pm Eastern**

The 2021 Cranberry Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered members of a U.S. Figure Skating member club, a collegiate club or who are individual members in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

**COVID-19 INFORMATION:**

- **All attendees are always required to properly wear face coverings** over their nose and mouth and secured under their chin while in a facility. This is not only for your protection but for the protection of others and is applied to all attendees. A decision regarding masks for athletes will be made after July 15, 2021.
- **People who have been fully vaccinated** against COVID-19 are still required to follow these requirements per CDC recommendations.

- **Social distancing must be maintained at all times.** The CDC recommends a distance of 6 feet and separate pathways will be established within the venue (minimizing crossover and contamination).
- **Chaperones/Spectators:** A decision regarding chaperones and spectators will be made by July 15, 2021. Please visit the [event website](#) often for updated information and policies.

#### **ELIGIBILITY/TEST LEVEL:**

**Test Level:** Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Skaters may skate one level above that for which they qualify, but they may not skate down in any event. Skaters may enter either well balanced or Excel free skate events, but not both.

**Age restrictions/requirements:** Singles free skate events (well-balanced program) have the following requirements:

- Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
- Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
- Intermediate must be under the age of 18
- Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

Age classes for adult free skate events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee. Men and ladies will be combined in Adult 1 through adult bronze free skate events (based on the [Adult Competition Series rules](#)). Men and ladies will not be combined in adult silver and higher free skate events. Athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place, skate up to the next higher level (if this provides a competitor) or be issued a refund. The chief referee reserves the right to request proof of age.

**Compete USA Eligibility (Excel Beginner and Excel High Beginner only):** Registration is open to all members of either Learn to Skate USA or those who are full members of U.S. Figure Skating. Eligibility will be based on level at the closing date of entries.

**COMPETITION REGISTRATION:**

Entries will be accepted via [EMS](#) with credit card only. Each transaction includes a 3% credit card fee.

**REGISTRATION DEADLINE: JULY 15, 2021 at 11:59 pm Eastern**

**Competition registration may close early if maximum number of entries is reached prior to deadline. Late Entries may be accepted at the discretion of the Chief Referee and Competition Chairs. A late fee of \$75.00 will be assessed.**

1. Go to <https://usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then "Competition Registration"
4. Choose "2021 Cranberry Open" from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

**FOREIGN SKATERS:** Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

**PARTNERED EVENTS:** Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

**Mandatory Athletes:** Athletes age 18+ as of the competition start date who will be competing on a team (i.e. pairs) with at least one minor athlete must complete SafeSport training.\*

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email [safesport@usfigureskating.org](mailto:safesport@usfigureskating.org) for instructions or questions regarding parental consent.

**REFUND POLICY:** Entry fees will not be refunded after July 15, 2021, unless no competition exists or the event is cancelled. There must be two competitors to hold an event. **There will be no refunds for medical withdrawals unless the individual tests positive for COVID-19 within 14 days of the event and proper documentation is provided in advance of the event.** The online processing fees are not refundable. Payment of all fees will be required before the skater is allowed to participate in practice ice or events.

**SCHEDULE:** Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

**FACILITIES:** The competition will be held at 750 University Avenue, Norwood, MA 02062. Please visit [scboston.org](http://scboston.org) for more information. The Performance Center and West Rink will be used for competition and practice ice, and the East Rink will be used for practice ice only. The Performance Center is Olympic size (200' x 100') and the West Rink and East Rink are NHL size (200' x 85'). The facility has plenty of seating, the 1240 Café and Performance Center concessions, and Home Ice skate shop. The Performance Center and West Rink have no hockey lines or glass.

**EMS MUSIC UPLOAD: DEADLINE - AUGUST 3, 2021, at 11:59 pm Eastern**

\*\* Music will ONLY be accepted by EMS music upload. Late uploads will NOT be accepted and any associated registration fees will be forfeited.

Competitors are required to upload their music to EMS no later than **Tuesday, AUGUST 3, 2021, at 11:59 pm Eastern**. After this date, skaters will be locked out of this feature and their music not be accepted. In an effort to minimize the risk of transmission of COVID-19 by limiting person-to-person contact, skaters that fail to upload their music will NOT be able to compete and all associated registration fees will be forfeited.

**EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)**

***If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)***

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

**MUSIC CRITERIA:**

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time. **In an effort to minimize the risk of transmission of COVID-19 by limiting person-to-person contact, any CDs required as a backup will not be returned.**

**Penalty for Incorrect Music or Failure to Upload Music:** The LOC will assess each competitor/team an additional charge of \$10.00 per event segment if the competitor/team: 1) submits files that do not follow the specifications above, or 2) uploads the incorrect music for a given event segment (e.g. uploads short music instead of the free skate). The competitor/teams will not receive their credentials at registration until they pay the penalty fee and upload the correct music conforming to the requirements above.

**EMS PLANNED PROGRAM CONTENT (PPC): DEADLINE - AUGUST 3, 2021, at 11:59 pm Eastern**

Competitors participating in IJS events are required to submit their PPC in EMS no later than **Tuesday, AUGUST 3, 2021, at 11:59 pm Eastern**. PPCs will only be accepted via EMS upload. Late uploads will NOT be accepted and will result in forfeiture of the event and any associated registration fees.

**EMS PPC UPLOAD HOW TO:** [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

**LIABILITY:** U.S. Figure Skating and The Skating Club of Boston accepts no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**ONSITE REGISTRATION/CHECK-IN:** Registration will be open at least one hour before the first event of the competition, and run through the last event of the final day of competition. The registration table will be located in the lobby of The Skating Club of Boston. Additional details regarding the check-in process will be available on the [event website](#).

**LOCKER ROOMS AND CHANGING AREAS:** *A decision regarding the use of locker rooms and changing areas will be communicated in advance of the competition by email and on the event website.* If locker rooms and changing areas are available for use at this event, they will be open for athletes only, will be labeled with regard to specific use and where identified will be gender-specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same gender to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SafeSport Handbook (both found on the [U.S. Figure Skating SafeSport](#) page).

**PRACTICE ICE:** Unofficial practice ice (UPI) is not included in your entry fee and can only be purchased through the EMS Skater Portal. Practice ice will be held at The Skating Club of Boston (Norwood, MA) and will be limited. A timeline for practice ice sales periods will be available for viewing on the Main Page of your skater portal. We will offer a pre-purchase window (with session selection), along with open sales. Information regarding practice ice will also be emailed out to all competitors and posted on the event website.

**PHOTO/VIDEO:** KrPhotogs Photography will be taking photos and videos at the event. Each Cranberry Open competitor will receive a digital download of photos and video, included in their entry fee. A live stream will be available, and details will be shared with competitors via email and on event website. Flash photography is not permitted at any time.

**Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.**

**AWARDS:** Awards will be given for 1st, 2nd, 3rd and 4th place finishes for all events. An awards schedule will be posted.

**OFFICIAL NOTICES:** If necessary, official notices will be posted on the event website: [event website](#) during the competition and/or sent out via email to registered participants. It is the responsibility of each competitor, parent and coach to check for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

Results will be posted online and a link will be available on the website and at the competition.

**CRITIQUES:** Critiques will be offered for juvenile-senior well balanced short program and free skate events, immediately upon the conclusion of the event, if the event and officials' schedules allow. Location will be announced prior to the start of the competition.

**TEST CREDIT:** Skaters that meet the requirements for test credit may request their test credit packet by submitting a request form, along with a \$15.00 administrative fee. Request forms can be submitted to registration prior to the end of the last event of the competition. Test credit packets will be emailed, as soon as possible, following the competition.

**IMPORTANT NOTICE FOR ALL COACHES:** To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

With EMS, a coach must be included within a skater's registration or updated through their EMS Skater Portal via "[My Coaches](#)." All coaches declared at the time of registration will be included on the skater's registration confirmation email. Note, there is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

**EMS Coach Resources:**

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

**Coach/Choreographer (domestic/non-foreign):**

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from the date of completion and there is no cost for the training/certification.

- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

#### Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from the date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

\* Accessible via U.S. Figure Skating Members Only Website:

[www.usfsonline.org](http://www.usfsonline.org) → Person Icon  or Account → Member Profile → Compliance

#### Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

**VOLUNTEER INFO:** If you are interested in volunteering for the event, please reach out to [events@scboston.org](mailto:events@scboston.org).

**CONTACT INFO:** If you have questions, please contact the events department at The Skating Club of Boston by emailing [events@scboston.org](mailto:events@scboston.org). Please allow 24 hours for a response.

- Chief Referee: Alexander Enzmann
- Chief Accountant: Colleen Newman
- Technical Accountant: Alan Heinold
- Chief Music Coordinator: Allen Krawiec

**ADDITIONAL INFORMATION:**

Hotels:

Courtyard by Marriott- Norwood/Canton  
 300 River Ridge Drive  
 Norwood, MA 02062  
 1-781-762-4700

\$139/night (plus taxes)

The cut-off date is July 20, 2021. Reservations received after July 20 will be provided on a space-available basis at the prevailing room rates.

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1622035750277&key=GRP&app=resvlink>

Hampton Inn Boston-Norwood

434 Providence Highway Rt. 1  
 Norwood, MA 02062  
 1-781-769-7000

\$119/night (plus taxes). Includes breakfast

The cut-off date is July 9, 2021. Reservations received after July 9 will be provided on a space-available basis at prevailing room rates.

<https://www.hilton.com/en/book/reservation/deeplink/?&ctyhocn=BOSNWHX&groupCode=CHHCBC&arrival=20210809&departure=20210816&cid=OM,WW,HILTONLINK,en,DirectLink&fromId=HILTONLINKDIRECT>

Please refer to the [Competition website](#) for additional information (travel, accommodations, places to eat, etc).

**SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.**

| <b>U.S. FIGURE SKATING EVENTS</b>  |                |                             |                             |
|--|----------------|-----------------------------|-----------------------------|
| <b>SINGLES</b>   | <b>IJS/6.0</b> | <b>1<sup>st</sup> EVENT</b> | <b>2<sup>nd</sup> EVENT</b> |
| <a href="#">Well Balanced Short Program (21/22)</a> (Intermediate – Senior)  | IJS            | \$170                       | \$100                       |
| <a href="#">Well Balanced Free Skate (21/22)</a> (Preliminary – Senior)      | IJS            | \$170                       | \$100                       |
| <a href="#">Well Balanced Free Skate (21/22)</a> (No Test – Pre-Preliminary) | 6.0            | \$125                       |                             |
| <a href="#">Excel Free Skate</a> (Juvenile-Senior & all Plus Events)         | IJS            | \$170                       | \$100                       |
| <a href="#">Excel Free Skate</a> (Beginner-Pre-Juvenile)                     | 6.0            | \$125                       |                             |
| <a href="#">Adult Free Skate</a> (Adult Pre-Bronze – Master Jr/Sr)           | IJS            | \$170                       |                             |
| <a href="#">Adult Beginner &amp; High Beginner Free Skate</a>                | 6.0            | \$125                       |                             |
| <b>PAIRS</b>   | <b>JUDGING</b> | <b>1<sup>st</sup> EVENT</b> | <b>2<sup>nd</sup> EVENT</b> |
| <a href="#">Short Program (21/22)</a> (Novice – Senior)                      | IJS            | \$170                       | \$100                       |
| <a href="#">Free Skate (21/22)</a> (Juvenile – Senior)                       | IJS            | \$170                       | \$100                       |