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**2022 Boston Open**  
**September 29 - October 2, 2022**  
***SANCTION #30960***

**Hosted by The Skating Club of Boston**  
**750 University Avenue, Norwood, MA 02062**  
[www.scboston.org/boston-open](http://www.scboston.org/boston-open)

The 2022 Boston Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered members of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

**SERIES INFORMATION:** Adult Competition Series

Adult 1-6, adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to [adultcompetitionseries@gmail.com](mailto:adultcompetitionseries@gmail.com) by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

**ELIGIBILITY/TEST LEVEL:**

**Test Level:** Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Skaters may skate one level above that for which they qualify, but they may not skate down in any event. Skaters may enter either well balanced or Excel free skate events, but not both.

**Age restrictions/requirements:** Singles free skate events (well-balanced program) have the following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger

Intermediate must be under the age of 18

Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.



Showcase events: Referee may elect to combine events due to limited entries; additionally, multiple levels may be combined.

Age classes for all free skate and showcase events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee. Men and ladies will be combined in Adult 1 through adult bronze free skate events (based on the [Adult Competition Series rules](#)), and all levels of compulsory moves, solo dance, solo free dance, jumps, spins and dramatic/light entertainment events. Men and ladies will not be combined in adult silver and higher free skate events. Athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place, skate up to the next higher level (if this provides a competitor) or be issued a refund. The chief referee reserves the right to request proof of age.

**Compete USA Eligibility (Excel Beginner and Excel High Beginner only):** Registration is open to all members of either Learn to Skate USA or those who are full members of U.S. Figure Skating. Eligibility will be based on level at the closing date of entries.

**COMPETITION REGISTRATION (EMS):**

Entries will be accepted via [EMS](#) with credit card only. Each transaction includes a 3% credit card fee.

**Registration Deadline: 09/07/2022 at 11:59 PM ET**

**Late Registration Deadline: 09/09/2022 at 5:00 PM ET + \$50.00 Late Fee**

1. Go to <https://m.usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then "Competition Registration"
4. Choose "COMPETITION NAME" from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).



**FOREIGN SKATERS:** Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

**PARTNERED EVENTS:** Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

**Mandatory Athletes:**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, shadow dance, theatre, etc.) with at least one minor athlete must complete SafeSport training. \*

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

**REFUND POLICY:** Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

**SCHEDULE:** Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

**FACILITIES:** The competition will be held at 750 University Avenue, Norwood, MA 02062. Please visit [scboston.org](http://scboston.org) for more information. The Tenley E. Albright Performance Center and West Rink will be used for competition and practice ice, and the East Rink will be used for practice ice only. The Performance Center is Olympic size (200' x 100') and the West Rink and East Rink are NHL size (200' x 85'). The facility has plenty of seating, the 1240 Café and Performance Center concessions, and Home Ice skate shop. The Performance Center and West Rink have no hockey lines or glass. The boards in the West Rink are 24 inches high.

**TICKETS:** Non-credentialed spectators, including parents, must purchase a ticket to watch the competition. All-event or two-day tickets are available. Skaters 11 and under who need assistance with skates may be accompanied by a parent or guardian in the skate-tying area at the entrance to the Performance Center hallway.



### **EMS MUSIC UPLOAD:**

**DEADLINE: 09/22/2022 at 11:59 PM ET**

**Late Submission Fee: \$25.00**

Competitors participating in events with music are required to [upload their music to EMS](#) no later than **09/22/2022 at 11:59 PM ET**. After this date, skaters will be locked out of this feature and subject to a **\$25.00 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

### **EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)**

***If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)***

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

### **MUSIC CRITERIA:**

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
- This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rink side whenever the skater competes. If the phone does not have the standard round headset connector an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode, and volume turned to maximum.

### **EMS PLANNED PROGRAM CONTENT (PPC)**

**DEADLINE: 09/22/2022 at 11:59 PM ET**

**Late Submission Fee: \$25.00**

Competitors participating in IJS events are required to [submit PPC in EMS](#) no later than 09/22/2022 at 11:59 PM ET. After this date, skaters will be locked out of this feature in EMS and subject to a **\$25.00 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

### **EMS PPC UPLOAD HOW TO: [CLICK HERE](#)**

***If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)***



**LIABILITY:** U.S. Figure Skating and The Skating Club of Boston accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**ONSITE CHECK-IN:** Registration will be open at least one hour before the first event of the competition, and run through the last event of the final day of competition. Registration will be located in the lobby of The Skating Club of Boston. Additional details regarding the check-in process will be emailed in advance.

**LOCKER ROOMS AND CHANGING AREAS:**

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the [U.S. Figure Skating SkateSafe](#) page).

**PRACTICE ICE:** Unofficial practice ice (UPI) is not included in your entry fee and can only be purchased through the EMS Skater Portal. Practice ice will be held at The Skating Club of Boston (Norwood, MA) and will be limited.

**Pre-Purchase Deadline:** September 7 at 11:59PM ET

**Session Selection:** September 14 at 12:00PM ET – September 18 at 11:59PM ET

**Open Sales:** September 19 at 12:00PM ET – end of competition

**EMS (SKATER) PRACTICE ICE RESOURCES:**

- **Skater:** [Pre-Purchase](#) and [Selection](#) | [Open Sales](#)

**PHOTO/VIDEO:** 828 Studios will be taking photos and videos at the event. Each Boston Open competitor will receive a digital download of photos and video, included in their entry fee. A live stream will be available, and details will be posted on the event website. Flash photography is not permitted at any time.

**Note:** per U.S. Figure Skating policy, **photographing and/or recording of anyone other than your own skater is strictly prohibited.**

**AWARDS:** Awards will be given off-ice for 1<sup>st</sup>-4<sup>th</sup> place finishes for all events. An awards schedule will be posted.

**OFFICIAL NOTICES:** If necessary, official notices will be posted on the [event website](#) during the competition and/or sent out via email to registered participants. It is the responsibility of each competitor, parent and coach to check EMS frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition. Results will be posted online and a link will be available on the website and at the competition.



**TEST CREDIT:** Skaters that meet the requirements for test credit may request their test credit packet by purchasing the test credit (merchandise item) on EMS, along with a \$25.00 administrative fee. Test credit requests should be purchased prior to the entry deadline or can also be submitted to registration prior to the end of the last event of the competition. Test credit packets will be emailed, as soon as possible, following the competition.

**IMPORTANT NOTICE FOR ALL COACHES:**

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating. Each skater can list up to two coaches on their EMS profile.

**EMS Coach Resources**

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
- The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
- The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership



- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
- The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
- The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

\* Accessible via U.S. Figure Skating Members Only Website:  
[www.usfsaonline.org](http://www.usfsaonline.org)  Person Icon  or Account  Member Profile  Compliance

#### Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

**CRITIQUES:** Critiques will be offered for Juvenile through Senior well balanced events.

**VOLUNTEER INFO:** If you are interested in volunteering, please reach out to [events@scboston.org](mailto:events@scboston.org).

#### **VOLUNTEER COMPLIANCE:**

**Reminder: compliant positions at all U.S. Figure Skating sanctioned events include key LOC members, locker room monitors and ALL medical event personnel.** To be considered compliant, an approved volunteer serving in one of these positions must:

- ✓ Must submit information for, proper payment of \$30 and successfully pass a background check\*
- The background check will be valid for two seasons, the one in which it was completed plus one additional
- ✓ Must complete annual SafeSport Training
- The training will be valid for 365 days from date of completion and there is no cost for the training/certification \*

\* Accessible via U.S. Figure Skating Members Only website:  
[www.usfsaonline.org](http://www.usfsaonline.org)  Person Icon  or Account  Member Profile  Compliance



**CONTACT INFO:**

If you have questions, please contact Leslie Graham and Kelly Flaherty at The Skating Club of Boston by emailing [events@scboston.org](mailto:events@scboston.org). Please allow 24 hours for a response.

- Chief Referee: Jerry Miele
- Chief Accountant: Amy Fairchild
- Technical Accountant: Alan Heinold
- Chief Music Coordinator: Sue Lalone
- LOC Chairs: Leslie Graham and Kelly Flaherty

**ADDITIONAL INFORMATION:** Please refer to the [competition website](#) for additional hotels, as well as other information pertaining to the competition and local area.

**SECTION 2: Events Offered and Entry Fees:**

SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.

<b>U.S. FIGURE SKATING EVENTS</b>				
<b>SINGLES</b>	<b>IJS/6.0</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
Combined: <a href="#">Short Program</a> & <a href="#">Free Skate</a> (22/23 Intermediate - Senior)	IJS	\$260.00		
<a href="#">Well Balanced Short Program</a> (22/23, Intermediate - Senior)	IJS	\$175.00	\$95.00	\$70.00
<a href="#">Well Balanced Free Skate</a> (22/23) (Preliminary - Senior)	IJS	\$175.00	\$95.00	\$70.00
<a href="#">Well Balanced Free Skate</a> (22/23) (No Test - Pre-Preliminary)	6.0	\$140.00	\$95.00	\$70.00
<a href="#">Excel Free Skate</a> (Juvenile - Senior and all Plus events)	IJS	\$175.00	\$95.00	\$70.00
<a href="#">Excel Free Skate</a> (Beginner - Pre-Juvenile)	6.0	\$140.00	\$95.00	\$70.00
<a href="#">Adult Free Skate</a> (Adult Pre-Bronze – Master Jr/Sr)	IJS	\$175.00	\$95.00	\$70.00
<a href="#">Adult Beginner &amp; High Beginner Free Skate</a>	6.0	\$140.00	\$95.00	\$70.00
<b>PAIRS</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Short Program (2022-23)</a>	IJS	\$175.00	\$95.00	\$70.00
<a href="#">Free Skate (2022-23)</a>	IJS	\$175.00	\$95.00	\$70.00
Combined (Intermediate - Senior, 22/23 <a href="#">SP</a> and <a href="#">FS</a> )	IJS	\$300.00		
<b>SHOWCASE – NEW EVENT IMPLEMENTATION**</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Individual Entertainment (No Test – Senior, Adult)</a>	6.0	\$140.00	\$95.00	\$70.00
<b>COMPETE USA EVENTS</b>				
<a href="#">Adult 1-6 Program w/ Music</a>	6.0	\$100.00	\$95.00	\$70.00
<a href="#">2021-22 Compete USA Manual</a>				
<b>SPECIAL OLYMPICS/ADAPTIVE SKATING</b>				

*Each skater will receive their photo download and video download, as part of their entry fee.*