

2023 Adult Gold Cup Interclub Competition



**2023 ADULT GOLD CUP
NORWOOD, USA**



April 20 – 21, 2023

The Skating Club of Boston

750 University Avenue

Norwood, MA 02062 USA

www.2023nationscup.com

Sanctioned by U.S. Figure Skating



GENERAL INFORMATION

The 7th Adult Gold Cup will be held April 20-21, 2023. This International interclub event is sanctioned by U.S. Figure Skating. The competition will be conducted in accordance with the current Ballet on Ice International Guidelines except as noted herein. Current guidelines for Ballet on ice competition can be found at: www.2023nationscup.com/rules.

The selection path for participating teams to the Nations' Cup Interclub competition and Adult Gold Cup Interclub competition is determined by the team's home country's Federation.

- Each participating country can register up to four (4) teams for the adult category.
- All skaters selected to the Nations' Cup Interclub Competition must meet the eligibility criteria for the ISU Regulations (ISU Rule 102) and the International Theatre On Ice regulations (www.2023nationscup.com/rules).
- The category of each team is defined by the guidelines set forth in this announcement.

OFFICIAL BULLETIN BOARD

The latest schedule updates and changes will be posted on the Official Bulletin Board located at the Registration Desk. The latest official schedule of events will be posted on the Official Bulletin Board and will supersede all other schedules. It is the responsibility of the team managers and coaches to check this board upon arrival and periodically during the competition for changes in the schedule and other important information.

TEAM COMPETITION CHECK-IN TIME

Teams should be at the arena and checked in at least one hour prior to their event.

COMPETITION LOCATION AND DATES

Competition Dates: April 20 – 21, 2023
Competition Rink: The Skating Club of Boston
750 University Avenue
Norwood, MA 02062 USA

The facility has three ice surfaces. The competition surface is the Performance Center and measures at 60 x 30 meters with rounded corners. It has 2,500 seats and no glass. The West Rink and East Rink ice surfaces are 60 x 25 meters and will be used for practice ice. The West Rink has low boards with no glass. The facility opened in 2020 and has the 1240 Café and Performance Center concessions, as well as the Home Ice skate shop.

All official and unofficial practices will be held at The Skating Club of Boston. No team may purchase practice ice from any other vendor. Only practice ice sold by The Skating Club of Boston will be available for use by participating teams beginning April 18, 2023.

No scenery or props will be allowed on unofficial practice ice.

ENTRY FEES INFORMATION

All entry forms must be submitted through the Event Management System (EMS).

DEADLINE: All entries must be received no later than February 1, 2023, at 11:59 PM Eastern Time. The LOC, in conjunction with the Chief Referee, reserves the right to limit the size of an event and cancel or combine events if there are too few entrants. If only one team enters an event, they will compete under the same conditions as teams in other events and will be judged in the same manner. No refund will be issued after the close of entries on February 1, 2023.

NOTES:

Indicate your intention to participate in the competition by submitting the [online pre-entry form](#) no later than **15th of January 2023 at 23:59 Eastern Standard Time (UTC -5)**, so we can begin planning for your attendance.

The final entries have to be submitted through U.S. Figure Skating's before the **1st of February 2023 at 23:59 Eastern Standard Time (UTC -5)**.

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a Team Manager or Coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

Foreign Teams: Follow the steps here to register:

<https://public.3.basecamp.com/p/XQYik4pC9CUPxXzsmLhUxi2t>. Contact ProductSupport@usfigureskating.org for additional instructions on how to register for this competition.

1. Go to www.usfsaonline.org
2. Use your personal member number and password to login.
3. Click the BLUE "EMS Event Management System" button in the middle of the Members Only landing page.
4. Choose "Competition Registration – Teams" from the menu
5. Click the "Register Now" button next to the competition name.
NOTE: Only the competitions for which your team(s) are eligible will appear.
6. Walk through the on-screen registration process which will include:
 - a. Team Selection: identify which team you are registering for the competition
 - b. Team Verification: confirm the team's information is accurate
 - c. Registration Overview: review general information about the competition & registration
 - d. Event Selection: Confirm the event you are registering the team for is accurate
 - e. Competition Roster Selection: Click the "Update Roster" button. A pop up window will appear with all skaters listed in your Main Roster from your Team Profile in Members Only. Check the box next to a skater's name to add them to the competition roster.
 - f. Coach Information: Only the coaches who will be attending this competition should be listed. You will only be able to add coaches who are also listed in your Team Profile in Members Only. Click "Update" to add attending coaches. This information can also be updated from your EMS Team Portal.
 - g. Team Service Personnel (Team Manager) Information: Only the team service personnel who will be attending this competition should be listed. You will only be able to add team service personnel who are also listed in your Team Profile in Members Only as a Team Manager or Team Service Personnel. Click "Update" to add attending TSP. This information can also be updated from your EMS Team Portal.
 - h. Prop Crew Information: Only the prop crew who will be attending this competition should be listed. You will only be able to add prop crew personnel who are also listed in your Team Profile in Members Only. Click "Update" to add attending prop crew. This information can also be updated from your EMS Team Portal.

7. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. All registrations are not considered complete until an invoice confirmation via email has been received.

NOTE: Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

Unofficial practice ice will be sold via EMS until February 1, 2023. Each team may pre-purchase a maximum of 6 unofficial practice ice sessions. Additional unofficial practice ice sessions may be available on a first come first serve basis.

How to Purchase Practice Ice:

1. Purchase Practice ice via EMS for the total number of segments requested
 - a. The practice ice tab will become available during the pre-purchase window. The total number of segments your team purchases cannot be guaranteed. Any segments that cannot be scheduled by the LOC will be refunded to the team.
2. Complete the Mandatory Team Information form to provide more detail:
https://fs10.formsite.com/D8iaDf/MandatoryForm/form_login.html

CLOSING DATE PRELIMINARY ENTRY FORM: January 15, 2023 at 11:59PM EST

CLOSING DATE OF FINAL ENTRIES: February 1, 2023 at 11:59PM EST

FEES:

C.E. & Free Skate (Combined fee): \$750 USD per team

Includes one 10-minute official practice for the CE and one 12-minute official practice for the Free Program in the competition rink. Music will be played one time during the assigned session.

UNOFFICIAL PRACTICE ICE: \$360.00 USD for a 25-minute session. All ice will be scheduled at The Skating Club of Boston.

PAYMENT

All payments will be made by credit card.

TEAM PHOTOS

All teams must submit a team photo by the entry deadline of February 1, 2023 to be included in the official program. Photos must be submitted on the [Mandatory Team Form](#) in the following format: JPEG file no greater than 300 dpi named Team Name_Level.jpg.

PROGRAM DESCRIPTIONS

Written Description: The official event program will contain a written description of the CE and FS performance, which must be provided by the team at the time of application by February 1, 2023. The descriptions may not exceed 40 words in length. The written description should be submitted on the [Mandatory Team Form](#).

Program Description Deadline: February 1, 2023 at 11:59PM EST

NO AUDIO DESCRIPTION WILL BE ALLOWED. If included, timing will begin and it will count toward the length of the program. The team music CD will not be started until the team has taken their position and given the hand signal signifying they are ready to start.

LIABILITY AND REFUNDS

LIABILITY: The Skating Club of Boston and U.S. Figure Skating assume no responsibility for injury and damages incurred during the Nations' Cup Interclub Competition and Adult Gold Cup Interclub Competition.

REFUNDS: THERE WILL BE ABSOLUTELY NO REFUNDS for any reason after the competition entry deadline of February 1, 2023.

INSURANCE: IT IS STRONGLY RECOMMENDED THAT ALL TEAMS PURCHASE TRIP CANCELLATION INSURANCE.

The Skating Club of Boston and U.S. Figure Skating will not be responsible for any losses incurred by teams in cases of emergency or acts of God.

CONTACT INFORMATION

Organizing Committee Contacts:

Leslie Graham, Director of Events and Programs: events@scboston.org, +1 617-783-0103

Kelly Flaherty, Manager of Events and Programs: events@scboston.org, +1 617-783-0103

Theresa Lee, OC Chair and Housing/Travel: LOC@scboston.org

U.S. Figure Skating Contacts:

National Vice Chair, Theatre On Ice: John Cole, jhabcole@aol.com

Manager, Figure Skating Programs: Casey Mallory, cmallory@usfigureskating.org

Product Support for EMS (online registration questions), productsupport@usfigureskating.org.

TRAVEL INFORMATION

TEAMS: Each team is responsible for its own transportation, food and hotel accommodations.

OFFICIALS: A shuttle will be provided between the official hotel and the arena for the judges and the Federation Officials.

Air Travel:

Boston Logan International Airport (BOS): 27 miles / 43 km

Rhode Island T.F. Green International Airport (PVD): 45 miles / 72 km

Train:

Route 128/University Park Station Train Station: 2 miles / 3 km

Bus Rentals: tdarcangelo@academybus.com

2023 CHOREOGRAPHIC EXERCISE - ELEMENTS

Theme: Nature

Choreographic Process: Call & Response

Gesture: Rotational

2023 ADULT GOLD CUP RULES

Please refer to the [International Ballet On Ice Guidelines located here](#).

EVENTS OFFERED FOR COMPETITION

CATEGORY	REQUIREMENTS	PROGRAM DURATION
ADULT	100% of the team must be over 18 years old on 1st January preceding the competition	C.E. 2:30 +/- 10 seconds FREESKATE: 5:00 +/- 10 seconds

Adult teams may have a roster from 8 to 28 skaters.

The maximum number of skaters on the ice for CE and FS is 24 and the same number of skaters must compete in the CE and FS but 4 skaters who are on the roster may change between the 2 programs.

MEDICAL AND DOPING

The Anti-Doping tests will be coordinate in accordance with the current rules of the World Anti-Doping Agency. (AMA)

PRACTICE ICE

NO TEAM MAY PRACTICE, EXCEPT FOR ICE SOLD BY THE SKATING CLUB OF BOSTON AFTER REGISTRATION. PRACTICE ICE WILL BE AVAILABLE FOR USE BY PARTICIPATING TEAMS STARTING TUESDAY, APRIL 18, 2023.

All Official practice ice will be assigned by event group. All teams in an event will practice in the same block of time. Additional unofficial practice sessions will be available at The Skating Club of Boston starting Tuesday, April 18, 2023 and will be assigned on a first come, first serve basis. Teams are limited to 6 pre-paid unofficial ice sessions. Additional unofficial ice sessions will be sold if available on a first come, first serve basis. Payment for additional unofficial practice ice sessions must be paid by credit card using the Event Management System (EMS). Music will only be played 1 time during official practice.

OFFICIAL PRACTICE:

CE: One official 10-minute practice session. Music will be played one time only. FS: One official 12-minute practice session. Music will be played one time only.

Official practice will be on the competition rink and is included in the entry fee. Props will be allowed on official practice ice.

Official Practice ice for the CE will begin Thursday, April 20, 2023 at The Skating Club of Boston.

UNOFFICIAL PRACTICE ICE:

\$360.00 per 25-minute session. Music will be allowed. A maximum of 6 pre-paid sessions will be available upon registration. Additional sessions will be sold, if available.

Music must be submitted through the Event Management System (EMS) will be played from a computer for official practice and competition. For unofficial practice ice sessions, music can be played from a mobile device with an aux cord.

No scenery will be allowed on unofficial practice ice. All unofficial practice ice sessions will be assigned on a first come first serve basis. Unofficial practice ice will be available for purchase on EMS and the mandatory team form.

If your team is interested in purchasing practice ice before Tuesday, please contact us at events@scboston.org.

MUSIC

All teams are required to upload their competition music for both CE and FS to their Team Portal in EMS. All music submissions must be made via the Team Portal in the Event Management System (EMS) under the Music & Program Content Tab. After the deadline, Music can no longer be uploaded online. Questions regarding upload? Email ProductSupport@USFigureSkating.org.

Music Deadline: March 15, 2023 at 11:59 PM EST

- Competitors must provide music for all events, as appropriate.
- Competition music for all events that require music must be submitted electronically via the online registration system by the music deadline of March 15, 2023 at 11:59 PM EST
- Your music must meet the following criteria.

Music Criteria:

- 1) File Format: MP3 (the online system will automatically check this)
- 2) Bit Rate: 192 kbps or higher (this will be checked by the music chairperson and they may request you upload a corrected file)
- 3) Sample Rate: 44,100 kHz (this will be checked by the music chairperson and they may request you upload a corrected file)
- 4) Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Teams must also bring a copy of their competition music on CD as a backup in case of technical difficulties. The back-up CD must be turned in at the registration desk at the time of check-in. Only CDs (standard CD-R format only) will be accepted. CD-RWs will NOT be accepted due to compatibility issues. CDs must be clearly marked with the Team's name, event, and running time. CDs must only have one piece of music per CD. The official back up competition CD turned in at the Registration Desk is reserved for use during the event and may not be retrieved for Practice Ice use. Please keep additional copies of your music readily available for both practice ice and rink side during competition events. Music may be picked up at the registration desk following each event. Every reasonable care will be taken, but the hosting club cannot be responsible for music left at the end of the competition.

Any questions regarding music can be directed to the Events Team at events@scboston.org.

MEETINGS

International Seminar and Meeting: Wednesday April 19th, 2023 (Time to be determined) at The Skating Club of Boston. Registration for the International Seminar and Meeting will be completed through the Mandatory Team Form.

Team Leader Nations' Cup Informational Meeting: Thursday April 20, 2023 (Time to be determined by Chief Referee) at The Skating Club of Boston.

Nations' Cup Judges Meeting: Thursday April 20, 2023 (Time to be determined by Chief Referee) at The Skating Club of Boston.

A round table meeting to debrief could be organized on Sunday April 23rd but remains to be organized.

Please visit the www.2023nationscup.com for notices of seminars or meetings. Before the event, the Nations' Cup website will serve as the Official Bulletin Board. During the competition, there will be an Official Bulletin Board located near the registration table which contains all important information and updates. Check this often for updates and changes. Please remember all schedules are tentative until the competition begins.

SCHEDULE

The official practice ice and competition schedule will be emailed and posted to all coordinators. The schedule will also be available to each team in their confirmation packet upon arrival. The schedule will be posted on the on the LOC website 30 days prior to the start of the competition.

TENTATIVE SCHEDULE (*Please note that the schedule MAY change due to number of entries)
All events will be held at The Skating Club of Boston (750 University Avenue, Norwood, MA 02062)

Tuesday, April 18, 2023

Extra practice ice

Wednesday, April 19, 2023

Registration of teams

Extra practice ice

International Seminar and Meeting

Draw Ceremony

Officials' Dinner

Thursday, April 20, 2023

Registration of teams

Extra practice ice

Team Leader Informational Meeting

Judges Meeting

Official Practice – Adult CE (Adult Gold Cup)

Competition – Adult CE (Adult Gold Cup)

Competitors' Welcome Party

Friday, April 21, 2023

Official Practice – Novice CE

Official Practice – Adult FS (Adult Gold Cup)

Competition – Novice CE

Competition – Adult FS (Adult Gold Cup)

Victory Ceremony - Adult (Adult Gold Cup)

Saturday, April 22, 2023

Official Practice – Junior CE
Official Practice – Senior CE
Official Practice – Novice Free Skate
Competition – Junior CE
Competition – Senior CE
Competition – Novice Free Skate
Victory Ceremony – Novice

Sunday, April 23, 2023

Official Practice – Junior Free Skate
Official Practice – Senior Free Skate
Competition – Junior Free Skate
Competition – Senior Free Skate
Victory Ceremony – Junior, Senior

JUDGING INFORMATION

Judges panel designation: In addition to the Referees, four judges (Ballet On Ice) will be chosen from each of the countries sending teams to compete in the 2023 Adult Gold Cup Interclub Competition. In the case that the judges would not be available, they will be chosen from countries the nearest to the competition.

In the case of insufficient number of judges, the founder countries will be authorized to complete it. The Referee and Assistant Referee of each category of the competition are chosen by the founding and organizing member.

The judge's panel will consist of 10 judges:

2 Referees
7 Judges
1 Ice Judge

JUDGING SYSTEM: The Ballet On Ice accounting system will be used for all events and is based on a 10.0 scoring scale. The computer system is provided by the French Federation of Ice Sports. Only TOI certified judges will be used for these events. The Chief Referee's interpretation of the rules will be final.

JUDGES LOCATION: The Judges Stand is located in the special seats

SEATING LOCATIONS: The main seating is on one side of the arena, with overflow on the ends of the arena and the other side. Teams may orient scenery and performance to audience and judges accordingly. See arena diagram located on the [event website](#).

DRAW & WELCOME PARTY

The Draw is scheduled on Wednesday evening (time to be determined). There will be a Welcome Party for competitors on Thursday, April 20. Details of the Draw and Welcome Party will be available on the event website.

REGISTRATION

2 Coaches, 2 Team Managers and 2 Prop Crew per team must be listed on the Event Management System. All registered coaches, choreographers, team managers and prop crew members must show a photo ID to obtain credentials.

Registration Desk:

The registration desk will open at noon (12:00PM) on Tuesday, April 18, 2023 and will remain open throughout the competition hours. The registration table will be clearly marked and located just inside the entrance of The Skating Club of Boston. **ONLY TEAM MANAGERS ARE TO REGISTER THE TEAM. At registration, team credentials will be given to each Team Manager when music is turned in and team rosters have been confirmed.**

COVERAGE OF OFFICIALS' EXPENSES

The organizer covers the expenses of the invited Judges from the airport to the place of the competition, as well as their return to the airport.

The organizer (LOC) will provide and cover expenses of the foreign and domestic judges from Wednesday through Sunday plus one additional day for travel (2 total). The federation is responsible for arranging their judges' flights and sending the flight information to the Organizing Committee (events@scboston.org). Officials will need to arrive on Tuesday, April 18, as meetings begin on Wednesday morning.

All extra expenses incurred by any official due to the extension of stay, before or after the period described above will be under his/her responsibility. All meals will be covered during the duration of the competition at either the rink or the hotel.

CREDENTIALS

Competitors: All skaters and alternates listed on roster will receive All ACCESS credentials

Team Manger: 2 team managers/team service personnel per team will receive an ALL ACCESS credential

Coach or Choreographer: 2 coaches or choreographers per team will be issued ALL ACCESS credentials

Scenery/Prop Crew: 2 crew members per team will receive complimentary "SCENERY AREA" credentials for the tent area at The Skating Club of Boston.

Additional crew members are allowed but must have a ticket.

ONLY ALL ACCESS CREDENTIALS HOLDERS ARE ALLOWED INTO THE LOCKER ROOM AREA OF THE ARENA.

EVENT TICKETS

Tickets will be available for purchase at www.scboston.org/tickets following the entry deadline.

AWARDS

Medals will be awarded to all team members for 1st through 3rd place. The winning team in each category will be awarded a trophy.

Awards will be presented on the ice within 30 minutes after the last event of the day concludes.

LOCKER ROOMS AND TEAM PICTURES

Locker rooms are located on both sides of the Performance Center. Only persons with ALL ACCESS credentials will have access to this area of the arena. Teams will be assigned a locker room for official practice ice and competition with specific times for entry and departure.

MAKEUP AND HAIR MUST BE DONE PRIOR TO ENTERING THE LOCKER ROOM.

CHANGING IN THE PUBLIC RESTROOM IS NOT PERMITTED.

Pictures of each team will be taken after their Free Skate portion of the competition. A volunteer will direct teams to the team picture location. Pictures will not be taken after the CE.

GENERAL INFORMATION – SCENERY / PROPS / COSTUMES

All teams must be aware of the 2019 International Guidelines for scenery, props and costumes. The International Guidelines can be found at: www.2023nationscup.com/rules.

Scenery/Prop Storage: Scenery will be sitting on the ground under large tents at the rear of the facility. The rental fee is \$50.00 USD for 5x10 or \$100.00 USD for 10x10 and must be purchased by the entry deadline of February 1, 2023. Fees will be collected on the [Mandatory Team Form](#).

ACCOMMODATIONS

TEAMS: Each team is responsible for making its own hotel accommodations. A list of available hotels will be available at www.2023nationscup.com.

OFFICIALS: The official hotel for the 2023 Nations' Cup and Adult Gold Cup is **Courtyard by Marriott - Dedham/Westwood** (5 minute drive from rink)
64 University Avenue, Westwood, MA 02090, T: 1-781-467-1252

Federations should contact the Organizing Committee at events@scboston.org to arrange accommodations for their judges and officials.

The Organizing Committee strongly recommends teams book their hotel accommodations through the OC. The OC cannot recommend or guarantee the quality of your stay if you choose to book at a hotel not coordinated by the OC.

ADDITIONAL ITEMS

Apparel will be available for pre-order and on-site. A pre-order link will be available on the event website.

Event pins, event programs and stickers can be purchased in advance here:
<https://fs10.formsite.com/D8iaDf/TOIpreorder/index.html>

Program advertisements and program well wishes can be purchased here:
<https://fs10.formsite.com/D8iaDf/TOIpreorder/index.html>

Photos/Videos: Pictures of each team will be taken after their Free Skate portion of the event. These photos along with action photos and video will be available for purchase. More information will be available at www.2023nationscup.com.

SUMMARY OF FORMS

<u>Pre-entry Form</u>	January 15, 2023
<u>Entry Form (EMS)</u>	February 1, 2023
Extra Practice Ice	February 1, 2023
<u>EMS (to purchase)</u>	
<u>Mandatory Team Form (to request days/times)</u>	
<u>Prop Storage request</u>	February 1, 2023
<u>CE and FS description</u>	February 1, 2023
<u>Photo upload</u>	February 1, 2023
<u>Music upload (EMS)</u>	March 15, 2023
<u>Pre-Order (pins, programs, program ads)</u>	March 15, 2023