



The Skating Club of Boston<sup>®</sup>

# Club Rules

(Effective July 1, 2024)



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The Club's rules are intended to provide for the safety and equitable treatment of all members and guests. Members and guests are expected to be familiar with the rules and comply with them at all times. Thank you for your cooperation.



## General Club Rules

**GCR 1** – In order to provide a safe and civil environment for all members and guests, the Club will not tolerate disorderly conduct or the use of obscene language. In addition, all members are expected to interact with other members and Club staff in a cordial and professional manner at all times.

**GCR 2** – The Club will treat all members and guests equally. The Club has a zero-tolerance policy for any form of harassment and/or discrimination based on race, color, ethnicity, religion, age, sex assigned at birth, gender identification, gender expression, sexual orientation, national origin, native language, disability, marital status, socioeconomic status, citizenship, genetic information, or any other characteristic or status protected by federal, state, or local law, where applicable.

**GCR 3** – The Club will not tolerate any misconduct, including but not limited to the following:

- a) Harassment (including sexual and any other form of harassment). For purposes of this rule, harassment means verbal, written, or physical conduct that denigrates or shows hostility or aversion toward an individual because of a protected characteristic such as sex, race, religion, ethnicity, national origin, or disability where such conduct: (1) has the purpose or effect of creating an intimidating, hostile, or offensive environment; or (2) has the purpose or effect of unreasonably interfering with an individual's enjoyment of the Club.
- b) Bullying or cyber-bullying directed at any member, coach, official, management team member, employee, parent, athlete, volunteer, or any other person. Bullying is defined as the repeated and intentional use by one or more persons of a written, verbal, or electronic expression or a physical act or gesture or any combination thereof, directed at any individual ("target") that: (i) causes physical or emotional harm to the target or damage to the target's property; or (ii) places the target in reasonable fear of harm to themselves or of damage to their property. "Cyber-bullying" is defined as bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, cell phone text messaging, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system, including, but not limited to, electronic mail, internet communications, instant messages or facsimile communications. Cyber-bullying shall also include (i) the creation of a web page or blog in which the creator assumes the identity of another person or (ii) the knowing impersonation of another person as the author of posted content or messages, if, in either case, the creation or impersonation creates any of
- c) the conditions enumerated in clauses (i) to (ii), inclusive, of the above definition of



bullying. Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic

medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in clauses (i) to (ii), inclusive, of the above definition of bullying.

- d) Hazing. The term "hazing" shall mean any conduct or method of initiation into any member organization, which willfully or recklessly endangers the physical or mental health of any member or other person. Such conduct shall include whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect the physical and/or mental health of any such member or other person, or which subjects such member or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.
- e) Offensive conduct that infringes on the rights of any member or employee at the Club or disrupts the day-to-day operations of the Club. Examples of prohibited offensive conduct include: verbal abuse (e.g., the use of derogatory remarks and insults); verbal or physical conduct that a reasonable person would find threatening or intimidating; persistent, malicious mistreatment that degrades or humiliates an employee or member of the Club; personal attacks (e.g., angry outbursts, excessive profanity, or name-calling); unreasonable interference with an employee's ability to do their work.
- f) Refusal to follow Club Rules or any direction or request by Club management.

**GCR 4** – At no time may members publish anonymous or knowingly false and misleading comments about actions, intentions, or persons regarding the Club's governance, by or through use of either the Club's platform(s) or proprietary member contact list(s). This includes Club websites, Club-managed social media pages and accounts, and member contact information provided by members to the Club and shared by Club management for the sole purpose of communication in connection with volunteering at Club events. The purpose of this Rule is to encourage honesty, transparency and accountability in the Club's governance. This Rule does not limit in any way members' rights to communicate without the use of Club assets.

**GCR 5** – All members must acquaint themselves with the SkateSafe program guidelines and handbook, and take the SkateSafe training if required to do so by U.S. Figure Skating. The Club reserves the right to join any decision of SkateSafe about any Club member outside of its own grievance process, and/or to apply its own determinations in such matters.



**GCR 6** – Display or distribution of obscene graphics, artwork, photos or other materials is strictly prohibited.

**GCR 7** – The use of any recording and photographic devices inside a locker room/changing area is strictly prohibited per U.S. Figure Skating SkateSafe guidelines.

**GCR 8** – Members should be aware of the effect their actions may have on the image of The Skating Club of Boston. Any member that posts social media content that was either captured on Club property or depicts the Club's brand, and the content is deemed inappropriate by Club management or violating Club Rules will be subject to disciplinary action.

**GCR 9** – The use, possession or sale of illegal drugs on the Club's property or at any Club function is strictly prohibited.

**GCR 10** – With the exception of service animals as defined under Massachusetts law, members may not bring pet animals into the building except for small cats and dogs (only), and that are less than 25lbs in size, and kept in an animal carrier at all times. Such pets may not be allowed outside of their carrier, including carried or concealed on a member's person. Members wishing to bring a small cat or dog into the Club must first register with the front office and sign a waiver of liability accepting all responsibility for the animal's behavior. Any animal found to be disruptive in the sole determination of Club management, or outside of its carrier while inside the Club, will be required to be removed from the Club property. Any member in repeated violation of GCR 10 will lose the privilege of their pet accompanying them inside the Club.

**GCR 11** – No Club member may appear in a show or exhibition without the approval of Club management.

**GCR 12** – Sanctions are issued as a protection of the eligibility of skaters registered with U.S. Figure Skating. With very few exceptions, all competitions, shows, exhibitions or appearances of any kind in which U.S. Figure Skating registrants are participating must be sanctioned. Clubs hosting an event must have filed for a sanction thirty (30) days prior to the event. Skaters participating in events hosted by a club they do not represent should furnish the sponsoring club with a permission-to-skate letter from their home club (available to representing members from the Club office), even if it is not explicitly requested. It is the responsibility of every skater to make sure any non-Club event in which they participate has a sanction.

**GCR 13** – The Club shall not be responsible by reason of loss, theft, or damage for personal property brought onto the premises by any member or guest, or for personal injury to any member or guest occurring either on or off the ice.



**GCR 14** – No cash gratuity shall be given to any employee of the Club outside of the Club’s Annual Holiday Fund.

**GCR 15** – No one wearing skates or skate guards shall be allowed in the Club Lounge or anywhere on the mezzanine area. No one wearing skates without guards on are permitted anywhere outside of the rink area.

**GCR 16** – Members must adhere to the age restrictions for the Club locker rooms. The girls’ and boys’ locker rooms are for members under 18 years of age. The men’s and women’s locker rooms are for individuals 18 years and older. There is an all-gender locker room that is open to all, but intended for the Club’s gender-expansive members. The all-gender locker room is not to be used as a pass-through from the Performance Center to West Rink.

**GCR 17** – Except with the prior permission of the Board of Directors or Club management, there shall be no solicitation of funds or contributions for any purpose directly or indirectly relating to the Club or its activities; and there shall be no solicitation on the Club property of funds or contributions for any purpose. Except with similar approval, there shall be no solicitation of sales on the Club’s premises.

**GCR 18** – The consumption, possession or sale of alcoholic beverages by members is prohibited, unless the alcohol is provided by the Club under the terms of its liquor license. The use of tobacco, marijuana, THC products, or vaping products by members on the Club’s property or at any Club function is prohibited. The Board of Directors acknowledge that the Massachusetts General Laws prohibit the sale of alcoholic beverages to persons under age 21, and further prohibit the use, possession and sale of certain controlled drugs, and the Officers and Board fully support these laws. The Club is a non-smoking facility.

**GCR 19** – Per the terms of the Club’s state liquor license, alcohol may only be consumed in the Performance Center which includes the mezzanine area, all the rooms on the mezzanine, and the Marion B. Proctor Gallery.

**GCR 20** – Club rules may be promulgated and amended by the Board of Directors in the manner prescribed by Article 11 of the Bylaws of The Skating Club of Boston, adopted on June 12, 2020, as duly amended.

**GCR 21** – Disciplinary Action

Except in the event of conduct posing a clear threat to the physical or emotional safety or welfare of the Club, its management, or any of its members, guests, or other individuals, and warranting immediate action pursuant to the Section 3.11 of the Bylaws



of The Skating Club of Boston, disciplinary action (including, but not limited to,

suspension or expulsion) shall not be taken against a member for conduct alleged to have violated the Bylaws, Club Rules, or other written Club policies unless (1) reasonable written notice of the conduct alleged to have given rise to the need for disciplinary action is provided to the accused, and (2) the accused is provided with a reasonable opportunity to respond to the factual basis of the allegations by appearing before the Board (in person or via Zoom) at a duly noticed meeting called for such purpose. For purposes of appearing before the Board, such member is permitted to invite one advisor to attend the meeting, provided that the advisor is not permitted to speak or participate in the meeting other than as a support for the member.

- a) In the event of a dispute or other disagreement among members of the Club, whether or not involving allegations of infractions of the Bylaws, Club Rules, or other written Club policies, the Board, as provided for in Section 10.1 of the Bylaws, will endeavor to the maximum extent possible to encourage those involved to engage in efforts to arrive at an informal resolution, and may in its discretion, or if asked to do so by both parties to the dispute or disagreement, designate a member of Club management, the Board or some other disinterested individual to assist the parties in pursuing an informal resolution.
- b) In the event of any of the following: (1) a dispute, disagreement, or other conflict not informally resolved within 30 days following its being reported to Club management or the President of the Board of Directors, (2) a matter not appropriate for informal resolution, or (3) other allegations of violations of the Bylaws, Club Rules, or other written Club policies claimed to warrant disciplinary action, the Board shall, subject to the requirements of paragraph (a) of this rule and in accordance with the provisions of Sections 3.11 and 10.2 of the Bylaws, proceed promptly to investigate and to determine whether the evidence warrants disciplinary action, and/or, where appropriate, to arrive at an impartial resolution of any dispute, disagreement, or other conflict. The Board will use its best efforts to arrive at a decision on or resolution of any matter within 30 days following its being referred for action to the Board, and it is expected that, in the absence of a timely written determination that special circumstances require additional time, all such matters will be resolved within 60 days.
- c) A decision, pursuant to Section 3.11 of the Bylaws, to take summary action with respect to conduct believed by the Board to endanger the physical or emotional safety or welfare of any person, shall not relieve the Board of responsibility to provide the person against whom summary action was taken an opportunity to be heard, as provided in that section, or to provide to that person and to any other persons affected by the Board's action, a written explanation for the Board's determination.



- d) Any allegation of a violation of the Bylaws, Club Rules, or other written Club policies, and any other allegations forming the basis for the initiation of a grievance, shall be
- e) submitted to the Club in writing with sufficient specificity so that the Club can ascertain (1) the factual basis for and (2) the nature of the alleged violation or claimed grievance. The Club may prescribe such form or forms as it thinks appropriate for this purpose. While the Club may investigate any allegations involving the welfare of members of The Skating Club of Boston, it is to be expected that the Club will not ordinarily initiate a formal investigation contemplating disciplinary action on the basis of unsigned or anonymous allegations. Any written allegations made to the Club found to be false or deliberately misleading may give rise to disciplinary action against the person or persons who made them.
- f) Nothing in this rule shall preclude the Club from referring disputes, disagreements, or other conflicts for impartial resolution and/or investigation by an independent third party professional.
- g) Club management and/or the Board reserves the right to utilize a range of possible disciplinary actions commensurate with single or repeated infractions of the Club Rules including restrictions, fines, suspensions, or expulsions.

**GCR 22** – Retaliatory conduct is prohibited toward any person who in good faith:

- a) Reports, or bears witness to, an action that is a possible violation of the rules or bylaws of The Skating Club of Boston or
- b) Participates in the grievance or disciplinary processes of The Skating Club of Boston or the SkateSafe processes of U.S. Figure Skating.

Retaliatory conduct includes threatening, intimidating, harassing, coercing, or any other conduct that would discourage a reasonable person from

- a) Reporting, or bearing witness to, an action that is a possible violation of the rules or Bylaws of The Skating Club of Boston or
- b) Participating in the grievance or disciplinary processes of The Skating Club of Boston or the SkateSafe processes of U.S. Figure Skating, when the conduct is reasonably related to the report or engagement with the grievance or disciplinary processes of The Skating Club of Boston or the SkateSafe processes of U.S. Figure Skating. Retaliation may be present even when there is a finding that no violation of the rules or Bylaws of The Skating Club of Boston occurred. Retaliation does not include good faith actions lawfully pursued in response to a report of a violation of the rules or bylaws of the Skating Club of Boston.





Retaliatory conduct must be reported to Club management. Any member engaging in retaliatory conduct will be subject to disciplinary action in accordance with GCR-21.

**GCR 23** – Any personal property of a member left on the premises shall be placed in the Lost and Found. At any time, unclaimed contents of the Lost and Found will be disposed of in such a manner as the Club’s management shall decide. The Club is not responsible for anything placed in the Lost and Found.

**GCR 24** – Restricted parking spaces have been established for the exclusive needs of Club members and visitors with disabilities. Other parking spots have been designated as 15 minute or electric vehicle (“EV”) parking and will be similarly restricted. Parking or idling in spaces designated for disabled members and visitors is restricted to vehicles openly displaying government-authorized disabled license plates and parking placards. Visitors using an EV parking spot must be actively charging their vehicle. Individuals parking in a spot designated for 15-minute parking may only park there for 15 minutes or less. Individuals who

park their vehicles in any of these spots without the proper authorization, whether attended or unattended and for any length of time, will be fined \$150.00 per occurrence. A photo of the offending vehicle in the restricted spot will be mailed to the member and the charge will be posted to their Club account which will need to be paid in full within 30 days of issue, or the member will be subject to their Club privileges being suspended.

**GCR 25** – Independent of the Club Rules and Bylaws, the Club will report any infraction which the Club deems is required based on the U.S. Center for SafeSport and U.S. Figure Skating’s SkateSafe Program guidelines.



## Finance Rules on Billing and Payment

**FR 1** – New members must pay annual dues, their required dining obligation and their U.S. Figure Skating membership fees (as appropriate) at the time they join the Club.

**FR 2** – For a membership account to be in good standing, all members will be required to submit and keep on file an active credit card to be held in the ActiveNet system (or similar) for secure processing. Annual membership fees, U.S. Figure Skating membership fees (as appropriate) and dining obligations will be charged in early July each calendar year. The same fees will auto renew each year to the card on file until a membership is cancelled.

**FR 3** – Ice contract fees and all other charges for the month will be charged to member credit card on file on the 1st of each month, or can be paid in full when registering for activities. All member accounts with any unpaid balances past 30 days will be charged to the credit card on file for the full, past-due amount to bring the account balance to zero. All accounts with a balance will be brought to \$0.00 balance by 6/30 of every year as the new year will begin on 7/1. All accounts with a credit balance will be carried forward for continuing members.

**FR 4** – Members will be automatically enrolled in the monthly autopay through the Club's online bill payment system unless the member opts out. If the member is not on auto pay, payment for contracted ice will be due on the 15<sup>th</sup> of the month prior of the month being contracted. At the discretion of management, any member who has opted out of autopay and has a chronically overdue account will be enrolled in automatic payments on their account within the Club's online bill payment system.

**FR 5** – A member wishing to dispute any charge or portion of a billing statement must promptly submit a written notice outlining the disputed charges and the reasons therefore to the Club's business office within 30 days of the receipt of the billing statement. Payment for disputed charges may be withheld until the dispute is resolved, but all other charges are due when noted on the invoice/statement. Credits will be issued for any charges to a Club account that were made in error.

**FR 6** – Members with unpaid accounts that are not in dispute, will lose the right to membership privileges, including ice sessions and membership renewal, until their account is paid in full and a valid credit or debit card has been re-established on file.



## Ice Rules

It is the responsibility of all skaters, parents, and coaching staff members to familiarize themselves with these rules to ensure the safety and enjoyment of all skaters.

**IR 1** – Club management is responsible for all skating activities, including the conduct of those using the ice. In the event of an emergency, these rules are subject to exception or modification as circumstances may require.

**IR 2** – Club management is responsible to call attention to a violation of the Ice Rules and request the offender to discontinue such violation.

**IR 3** – All contracted, permanent wait-list, walk-on skaters or non-staff coaches must stop in the office to have their names checked in for the session and pay the appropriate fees before getting on the ice. Failure to do so will result in the loss of skating privileges.

**IR 4** – Anyone skating on a session for which they are not contracted for or have not been authorized to walk-on will be charged triple the cost of the session on which they are not authorized to skate.

**IR 5** – Inappropriate behavior of any kind will not be tolerated. Offensive language or behavior on the ice, in the locker room or anywhere on the Club's premises will result in the skater being asked to leave.

- a) Sitting on the boards or in the entrances to the ice is prohibited except in the West rink
- b) The use of earbuds, headphones, and other listening devices that are worn in and on the ears is prohibited on the ice at all times except when actively working with a coach or choreographer. Permission must be granted by Club management, the Ice Director, or the High-Performance Director in advance of the start of the session. Skaters and coaches employing the use of listening devices are required to not utilize any noise reduction functionality and continue to be aware of their surroundings.
- c) Climbing over the boards is prohibited except in the West rink.



**IR 6** – Skaters and coaches are allowed to have drinks in unbreakable sealed containers at the boards. Containers cannot travel with the skater or the coach across the ice at any time.

**IR 7** – All skaters and coaches must stop skating immediately when the ice resurface machine sounds its horn and/or enters the ice. All skaters will fill in holes with ice provided in a bucket at rink side and leave the ice promptly.

**IR 8** – In order to promote on-ice safety, some skating sessions restrict participation based on skill level. In such cases, except as provided below or in IR 10 skaters must meet and may not exceed the free skate test requirements of a given session to skate on it.

For all sessions, the designated standard U.S. Figure Skating free skate test level shall govern. Skaters who have passed the Adult Gold free skate test will be considered as having passed the juvenile free skate test unless they have also passed a standard free skate test or pair test (for pair ice only), in which case the highest standard free skate test or pair test passed will be used.

Contracted skaters who pass a moves in the field, free skate or dance test during the course of their contract will be “grandfathered” on the session(s) for which they are contracted for the rest of that skating season if they are unable to switch to a higher level session.

Regardless of test level, the skater must be able to skate to the level of the session in the sole determination of Club management. Skaters five years of age and under must be supervised while on the ice by a parent, instructor, adult, or responsible other skater who is also on the ice.

**IR 9** – Session Capacity, Permanent Wait List and Walk-on Procedures

Each skating session will have a designated capacity level indicating the maximum range of skaters allowed on that session. In the range provided the lower end of the range is the maximum number of skaters permitted on that session unless approval for additional skaters is granted by Club management.

Permanent wait-list skaters will be allowed to skate after a five-minute waiting period, if they have checked in with the office, space is available, and any necessary management approval has been granted.



Skaters who wish to walk-on a session and who meet the test requirements of that session, may ask to have their names added to the wait-list. After a ten-minute waiting period, Club members on the wait-list will be allowed to walk-on according to test level if

space is available, and any necessary Club management approval has been granted. The priority for a walk-on skater is determined by the first level designating that session.

Once all Club members on the waitlist have been accommodated, non-members who are guests or who wish to walk-on non-Club sessions will be allowed to walk on according to test level if space is available and any necessary Club management approval has been granted.

All permanent wait-list and walk-on skaters must pay before getting on the ice.

**IR 10** – A skater who does not meet the test level required for a given session may have their coach request permission from the Ice Director, the High-Performance Director, or Club management to skate on that session. The Club Office must be informed prior to the session by the Ice Director or High-Performance Director if permission has been granted.

**IR 11** – Skaters are obligated to pay ice fees for all unattended, contracted ice time sessions.

- a) Credit for contracted ice time not used because of participation in qualifying or international competitions assigned by U.S. Figure Skating, will be given upon request to qualifying skaters.
- b) Written requests for credits provided for under this rule must be received within 30 days of the period for which the skater or team is requesting credit. A travel day is allowed one day prior to the day of competition and one day after the event per individual skater.

**IR 12** – To avoid having items fall on the ice where they could be caught up in the ice resurfacers, the boards are to be kept free of all objects during an ice resurface.

**IR 13** – For the safety and enjoyment of members and their guests, the following activities are not permitted during Club Ice sessions (Friday and Saturday, evenings and Sunday afternoons):

- a) The use of speed skates;
- b) The use of hockey sticks or pucks;
- c) The skating of moves in the field higher than pre-juvenile, jumps with two or more revolutions or flying spins;
- d) The use of the jump harness;



- e) Program performances with or without music by any skater who has passed the preliminary free skate test;
- f) Pair moves by skaters who have passed the preliminary pair test;
- g) Dance programs or patterns by skaters who have passed the Preliminary Dance Test.

**IR 14** – Persons with applications pending for membership in the Club are not eligible to contract for ice time until their membership application has been processed and membership dues have been paid. Pending the membership acceptance, non-members

can walk-on provided space is available and pay the non-member rate. A guest form is not required.

**IR 15** – For the purpose of contracting for ice time for the Fall/Winter/Spring session of each season, members will be given first priority in order of seniority of membership.

The second priority will be given to Team USA members. The third priority will be the standard U.S. Figure Skating test level of the skater. The fourth priority will be the date the application was received. For an application to be considered, it must be complete and submitted by the designated deadline date.

**IR 16** – Hockey skates are only permitted on Club Ice Sessions, Skating Academy Learn to Skate USA programs, hockey lessons, hockey power skating, and Public Skate sessions. Hockey drills are not allowed during any free skate sessions.

**IR 17** – The skater whose program is being played has the right of way. Skaters and coaches should yield quickly and politely when necessary and exercise every precaution. Skaters not performing a program must yield to the skater performing their program, and should also yield to skaters who, due to the nature of the move being performed (for example, a lift, a spin, or a backward spiral), have limited ability to quickly maneuver. Skaters who violate this rule or who engage in intimidating behavior will be required to leave the ice. Skaters are encouraged to use the neon-colored vests for identification while skating their program. A vest can only be worn when a skater is actively skating their program.

**IR 18** – Skaters and coaches are expected to remain in motion on the ice and to avoid lingering in the corners and center ice.

**IR 19** – In recognition of the need for all skaters to keep their focus on what is happening on the ice and to be consistent with U.S. Figure Skating's guidelines for parents. Parents may not offer instruction to a skater from the boards, the bleachers or any other location. For the purposes of this rule, 'instruction' includes providing feedback on the execution of elements, providing direction on training activities, and providing any other guidance



about what the skater is doing on the ice. If a parent needs to speak with their skater, the skater must leave the ice to do so.

**IR 20** – To avoid creating a distraction on the ice:

- a) Skaters and coaches are expected to focus exclusively on training and what is happening on the ice.
- b) Skaters and coaches who need to engage a party not on the ice such as a parent, an individual not on the ice, or a member of Club management, must leave the ice to do so.
- c) Parents may not:
  - a. stand by the boards
  - b. engage in conversation with a skater or coach who is on the ice



## Music Rules

The purpose of the Music Rules is to ensure the appropriateness of any music that is played at the Club and improve the probability that each skater will have their program played during busy free skating sessions.

**MR 1** – All music played at the Club must be appropriate and not contain any profanity. All skaters and coaches are expected to demonstrate common sense with the selection of music to be played. Skaters playing music with profanity will be disciplined by Club management. All music is to be played from the designated iPads in each rink unless otherwise allowed by Club management.

**MR 2** – Use of personal devices (i.e. smartphones, laptops, tablets) to play music via aux cord or Bluetooth over the Club's sound system is prohibited. Skaters or coaches are not allowed to log in to personal streaming accounts on Club audio systems. Locked rink side audio control boxes are for use by Club management only.

**MR 3** – At the Club management's discretion, on free skate sessions with more than (15) fifteen skaters, a music monitor may be assigned to play music. When there is no monitor, only coaching staff and skaters may play music. In either case, a rotation that is fair and equitable will be used.

- a) There will be a (5) five-minute warm-up at the beginning of each session. Skaters who request that their program be played during this warm-up period will be considered to have received their turn in the rotation.
- b) The monitor will announce the name of the skater whose program is about to be played and the name of the skater to follow. Once a skater's name has been announced, the rotation cannot be interrupted. There will be no restarting of programs.

**MR 4** – All coaches and skaters must upload skaters' music to the designated iPads in all rinks.

**MR 5** – Coaches may interrupt the rotation once for each student in a lesson of at least 15 minutes, but are limited to (2) two requests per session unless a second rotation has begun.

**MR 6** – Coach and skater music requests will be alternated. Not more than two (2) coach requests in a row will be accepted if there are skater initial requests in line.

**MR 7** – The monitor will place permanent wait-list skaters in the rotation using the same ordering method used for contracted skaters on that session. There are no coach





requests for a walk-on skater. Walk-on skaters will have their music played after all contracted and permanent wait list initial requests have been satisfied. Walk-on skaters will have their programs played according to the test level of the session. Priority for

music will be determined by the first level designating that session. No skater or coach will be allowed to have a second turn until all, including walk-on skaters, have had the opportunity to go once.

**MR 8** – Skaters contracted for two sessions who do not get their programs played (through no fault of their own), should inform the music monitor or their coach at the beginning of the second session to ensure that their music is played. The monitor will not change the rotation unless it appears the same skater will again miss a turn.

**MR 9** – Competitors registered to compete at a U.S. Figure Skating qualifying competition who are contracted for a session will be given priority on that session for two (2) weeks prior to the event for which they are registered, to play a program of their choice.

**MR 10** – International skaters or other skaters who have been assigned by U.S. Figure Skating to represent the U.S. in pairs, singles, or ice dance competition may interrupt the rotation once each session for two (2) weeks prior to the event for which they have qualified or to which they have been assigned. The skater may or may not be in a lesson. It is the responsibility of the skaters to notify the monitor of their assignments in advance of the start of the session.

**MR 11** – On Club restricted sessions only, Club members preparing for any of the below events may take priority in the music rotation if working with a Club coach during the two-week period preceding the event. For MR 11 only, priority is defined as unlimited access to the music rotation. It is expected that all coaches and skaters will cooperate, support and not abuse this privilege in the best interests of the skaters representing the United States and the Club at this level of competition. The Club office will work to accommodate all requests from skaters who may be adversely affected by this rule to switch sessions to a different rink. International skaters who are not Club members will be considered for this privilege by Club management on a case-by-case basis.

- Olympic Games
- World and Junior World Championships
- Four Continent Championships
- Grand Prix and Junior Grand Prix Events
- U.S. Figure Skating Championships
- ISU Challenge Series
- ISU Senior B Events



## Dance Rules

The following supplemental rules also apply to all sessions designated as Ice Dance, Club Dance and Public Dance.

**DR 1** – A “Called Dance” is defined as “set pattern, rhythm dance, or free dance music selected by a skater(s) or coach.”

**DR 2** – All skaters and coaches who participate in sessions designated as Ice Dance must always conduct themselves in a safe manner.

**DR 3** – Any couple, solo ice dance skater, or competitive ice dance team performing the Called Dance is regarded as having the “Right of Way.” This means that the solo ice dance skater, couple, or competitive ice dance team is allowed to skate uninterrupted without interference from other skaters, couples, and competitive ice dance teams during the playing of their music. All skaters and coaches must exercise caution to avoid interfering with those who are dancing on the ice. Special caution must be used to avoid collisions and interfering with those performing a called free or rhythm dance, since those dances do not follow a set pattern. Solo ice dance skaters are required to give the right of way to couples.

**DR 4** – Unless part of a choreographed rhythm or free dance program, with the exception of moves in the field, or shadow dancing of no more than two, maneuvers that are not considered an element of ice dancing, as defined by U.S. Figure Skating rules, are not permitted on any dance sessions.

**DR 5** – The duration of free dance, rhythm dance, and set pattern dance music must follow U.S. Figure Skating rules.

**DR 6** – On dance sessions where the music priority is designated as free dance and rhythm dance, a set pattern dance may not be passed over more than three times by free dance and rhythm dance music.

**DR 7** – The Club’s Ice Rules and Music Rules shall apply in cases not specifically covered by any of the above Dance Rules



## Guest Rules

**GR 1** – The following rules apply for guests during Club Ice Sessions and Member Sessions:

- a) Club Ice Sessions are those sessions designated on the ice schedule for the regular Club season that are open to members without additional charge.
- b) Member Sessions are those sessions designated on the ice schedule for the regular Club season that are open to members only by contract or walk-on (when available), and in either case upon payment of regular ice fees.
- c) Members with skating privileges may invite guests to skate during Club Ice and member sessions, subject to available space, with members being given priority when space is limited. Guests must be signed in at the Club office by the member, and a guest form completed with a signed waiver and appropriate fees paid before guests may use the Club's facilities.
- d) The number of guests that a member may invite to skate on Club Ice Sessions or Member Sessions is limited to two unrelated guests or one immediate family.
- e) Guests may be invited two (2) days each calendar month for not more than two (2) sessions per day and not more than six (6) days during the Club season. Attendance at all Club Ice and member sessions counts toward this limitation, as do all visits by a guest even when hosted by different members.
- f) Non-Club members who are members in good standing with U.S. Figure Skating and are considering membership in The Skating Club of Boston may be permitted to skate on an unlimited number of Member Sessions for a period of two calendar weeks. During this period, non-Club members will be granted access to sessions for which they meet the applicable test requirements, subject to available space once all members have been accommodated. If by the end of the two-week period the non-Club member has applied for membership, they may be permitted to continue skating on member sessions until the application has been processed.
- g) Guest skaters shall be charged the fees applicable to non-members attending the particular session.

**GR 2** – The following rules apply during non-member sessions:

- a) Non-Member sessions are as shown on the ice schedule for the regular Club season.
- b) Non-member sessions are open to members and non-members upon payment of ice fees as set by Club management with the approval of the Board of Directors, but members may skate without charge on public skating sessions at the Club's home facility
- c) Summer Sessions, if any, are non-member sessions.



**GR 3** – All skaters and coaches are required to have a valid U.S. Figure Skating membership number or Learn to Skate USA membership number to be able to get on the ice, unless permission has been given by Club management.



## Test Rules

Skaters should be ready to test and to perform to a passing standard in the opinion of their coach. Candidates should not use a test session for practice or to just “see what happens”. When you are not prepared for a test you are disrespecting the Club, the Test Chair, the judges, and the other skaters needing to test. Passing a test requires more than just completing the elements, rather, the candidate must reflect the level or standard of skating at which they are testing.

**TR 1** – Tests dates and notices of test session postponements or cancellations are posted on the Club website and normally communicated to testers a few days in advance of the scheduled test date.

**TR 2** – Priority for taking of tests is given to Club members in order of receipt by date of testing deadline.

**TR 3** – Completed test applications for all test sessions must be submitted to the Club office at least two weeks (14 days) prior to the scheduled test date. Only completed applications accompanied by the appropriate test fee will be considered.

**TR 4** – Applications must include the following information and be completely filled out:

- a) The skater’s U.S. Figure Skating membership number;
- b) Parent and coach signatures as required;
- c) A copy of the coach’s current documents on file with the Club as defined in the Coaches Rules
- d) If a non-member, written permission to test from the candidate’s home club
- e) Appropriate test fees have been paid

**TR 5** – Skaters who are testing and who are Club members must be in good standing (i.e., with account balances current and no overdue bills) in order to be eligible to take tests.

**TR 6** – Late applications will be considered on a case-by-case basis only when received in writing and if accepted, will be subject to the applicable late fee and accepted by the test chair.

**TR 7** – Any test candidate who withdraws from a test session after the deadline will forfeit the application fee. In the case of withdrawal due to illness or injury, a refund of the application fee will be made upon receipt of written notice from a physician certifying the illness or injury.



**TR 8** – The selection of judges for test sessions is solely within the discretion of the Test Chair. Judges are normally selected on a random basis as available, but Club judges are given preference. Seniority in grade will determine panel assignments.

**TR 9** – In order for test sessions to be run on time and according to the announced schedule, it is essential that candidates be present in the rink one hour prior to their assigned test time and be ready to skate when called upon.

**TR 10** – All tests are conducted strictly in accordance with the rules of U.S. Figure Skating. Test Certificates for passed tests are mailed to the skater's home club directly from U.S. Figure Skating.

**TR 11** – The filming of virtual tests is only permitted on sessions designated for virtual tests. Virtual tests may not be conducted on any session not marked for virtual tests.



## Ice Chips Participation Rules

The right to participate in Ice Chips is determined by the type of membership held, as set forth in the Categories of Membership section of the Club's Membership Rules.

**ICPR 1** – The Ice Chips Committee may at any time make any changes to these rules necessary to accommodate show requirements, such as show length (which is specified as 135-minute running time), including the casting of soloists in one, two or all of the three shows, or theme.

**ICPR 2** – Soloists and teams are required to bring complete numbers formatted for a show production in front of an audience with a back curtain.

**ICPR 3** – Club soloists must participate in all Ice Chips shows in which they are cast and must attend all dress rehearsals. However, if qualifying soloist is 18 years old or older, attending college full time or holding a full-time job which may preclude them from being able to participate in a group production number, the soloist can ask for special permission from the Ice Chips Committee to be exempt from participating in a group production number.