



The Skating Club of Boston



2025 Boston Open - Spring
March 14 - 16, 2025

Hosted by The Skating Club of Boston
750 University Avenue, Norwood, MA
www.scboston.org/boston-open

I. COMPETITION OVERVIEW

2025 Boston Open - Spring will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or [current Compete USA handbook](#) as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

SERIES INFORMATION

This competition has been approved as an Excel Series event. Registration will be managed separately on EMS, click [here](#) for additional information.

II. ELIGIBILITY

Singles: Excel and Well-Balanced Events

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
 - o Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
 - o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
 - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel

event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the “floor” set by their excel series entry.

- If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
- For more details about establishing event levels, refer to the information sheet [HERE](#) or email events@usfigureskating.org.

All other singles and partner events (such as Adults, Pairs, Ice Dance)

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

EVENTS OFFERED

- **U.S. Figure Skating Program Requirements:** usfigureskating.org --> Skate --> Compete --> Program Requirements
- **Compete USA Program Requirements:** learntoskateusa.com/competeusa
- **Skate United:** For any Skate United (S.U.) Athlete, please have them register for their appropriate level under the “standard” option. Once the registration is complete, the following form must be submitted to the competition chair via email at events@scboston.org.
 - [Click here for the Skate United Athlete Form.](#)
- **Skating Accommodation Memorandum (S.A.M.):** Skaters using a S.A.M. must submit their S.A.M. to the competition chair via email at events@scboston.org.
 - [Click here for more information about S.A.Ms.](#)

On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

SINGLES	JUDGING	1st Event Price	2nd Event Price
Excel Free Skate (all Plus Levels and Juvenile-Senior)	IJS	185.00	185.00
Excel Free Skate (Pre-Preliminary, Preliminary)	6.0	150.00	150.00
Well Balanced Free Skate (Preliminary – Pre-Juvenile)	IJS	185.00	185.00
Well Balanced Free Skate (Pre-Preliminary)	6.0	150.00	150.00
COMPETE USA EVENTS	JUDGING	1st Event Price	2nd Event Price
Excel Free Skate - Aspire 1 - 4	6.0	140.00	140.00
SHOWCASE	JUDGING	1st Event Price	2nd Event Price
Emotional Performance (Preliminary – Senior, Adult)	CJS	150.00	125.00
Choreographic Artistry (Preliminary - Senior, Adult)	CJS	150.00	125.00
Lyrical Pop (Preliminary - Senior, Adult)	CJS	150.00	125.00
Character Performance (Preliminary - Senior, Adult)	CJS	150.00	125.00
Comedic Impressions (Preliminary - Senior, Adult)	CJS	150.00	125.00
Theme Event	CJS	150.00	125.00
Inflatables	CJS	150.00	125.00
Adaptive Individual Showcase	CJS	125.00	125.00
Adaptive Unified Partner Showcase	CJS	125.00	125.00
ADAPTIVE	JUDGING	1st Event Price	2nd Event Price
Special Olympics Badges 2 - 12	6.0	150.00	150.00
Special Olympics – Free Skate Program, Pairs & Dance	6.0	150.00	150.00
Skate United <i>*see statement above</i>	6.0	150.00	150.00

**per skater fee is paid on formsite when you submit your roster*

OUR COMMUNITY

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

NON-DISCRIMINATION

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating’s SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating’s Code of Ethics (GR 1.01) and Code of Conduct (GR 1.02), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit www.USFigureSkating.org/SkateSafe or email SkateSafe@USFigureSkating.org.

ATHLETE ASSISTANCE/ACCOMMODATIONS

Should a skater with disabilities require any specific accommodations or assistance for their competitive event, please submit your approved S.A.M to the Competition Chair by the registration deadline at events@scboston.org.

COMPLIANCE

For full details about participant compliance requirements, refer to the U.S. Figure Skating SkateSafe® webpage: <https://www.usfigureskating.org/skatesafe#compliance>.

COACHES

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

All coaches must check-in at Registration and receive their credential. Coach credentials are limited to two per skater.

Production Teams: TEAM SERVICE PERSONNEL

Teams are permitted a maximum of two team service personnel. Team service personnel must have a current U.S. Figure Skating membership, a green lighted background check and completed SafeSport™ Training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team. All team personnel and skaters who will need to receive a credential must be listed on the Formsite form (<https://fs10.formsite.com/D8iaDf/BostonOpenSpringTeam/login>).

MANDATORY ATHLETES (Required if you are offering any team or partner events)

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

III. REGISTRATION INFORMATION

ONLINE REGISTRATION VIA EMS

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

Registration Deadline: February 14, 2025 at 11:59 PM ET

Late Registration Deadline: February 17, 2025 at 11:59 PM ET + \$75 Late Fee

***The host club reserves the right to close registration at any time if event capacity is met**

1. Go to www.usfsaonline.org
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA® member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then “Competition Registration”
4. Choose “**Boston Open – Spring**” from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

DUET/TRIO, MINI PRODUCTION ENSEMBLE, PRODUCTION ENSEMBLE

Only one skater will complete the online registration and pay the fee for the team on EMS. The team must then complete the form here to include all skaters’ information, team manager info, etc. <https://fs10.formsite.com/D8iaDf/BostonOpenSpringTeam/login>

FOREIGN SKATERS

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page.

TEST CREDIT

Skaters that meet the requirements for test credit may request their test credit packet by submitting a request form, along with a \$25.00 administrative fee. Skaters should register for test credit via EMS. Request forms can be submitted to registration prior to the end of the last event of the competition. Test credit packets will be emailed, as soon as possible, following the competition.

MUSIC SUBMISSION/UPLOAD

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than March 2, 2025 at 11:59 PM Eastern. After this date, skaters will be locked out of this feature and subject to a **\$30 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

DEADLINE: March 2, 2025 at 11:59 PM Eastern. Late Fee: \$30.00

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than **March 2, 2025 at 11:59 PM Eastern**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$30 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

DEADLINE: March 2, 2025 at 11:59 PM Eastern. Late fee: \$30.00

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

REFUND POLICY

Entry fees will not be refunded after the entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

LIABILITY

U.S. Figure Skating, Learn to Skate USA® and The Skating Club of Boston accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

The competition will be held at 750 University Avenue, Norwood, MA 02062. Please visit scboston.org/ for more information. The West Rink will be used for competition and practice ice. The West Rink is NHL size (200' x 85'). The facility has plenty of seating, the 1240 Café and Home Ice skate shop. The West Rink does not have any hockey lines or glass and the boards are approximately 24 inches high.

LOCKER ROOMS AND CHANGING AREAS

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only and will be labeled with regard to specific use and where identified will be gender specific. Parents are not permitted in the Locker Rooms at The Skating Club of Boston but may assist athletes immediately prior to and after their skating event(s) in the designated area of the Performance Center Hallway. Please review the Locker Room and Changing Area Policy in the [SkateSafe® Handbook](#).

U.S. Figure Skating Travel Policy

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

OFFICIAL WEBSITE & UPDATES

If necessary, official notices will be posted on the event website during the competition and/or sent out via email to registered participants. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

Results will be posted online and a link will be available on the website and at the competition.

Updated 12/17/2024



SCHEDULE

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

PRACTICE ICE

Practice ice will begin on Friday and be offered at various times on all days of the competition. There are no refunds for practice ice after it has been purchased. No props are allowed on unofficial practice ice.

Types of Practice Ice Available

- Unofficial Practice Ice (UPI)
 - o Sessions are 20 minutes
 - o No program music will be played during UPI

Pre-Purchase: Practice ice credits may be purchased after participants complete their event registration, via the EMS Competition Portal. Skaters who purchase credits during the pre-purchase period will be able to select sessions during the selection period, after the schedule has been completed and posted.

- [Click Here for a Pre-Purchase How-To Document](#)
- Open: with registration
- Close: February 14, 2025 at 11:59 PM Eastern
- Maximum credits per registered event:
 - o UPI – 2 sessions
- Cost per credit: \$25.00

Pre-Purchase Selection: After the close of entries and shortly after the competition schedule is published, skaters will receive an email with notice of the practice ice schedule and the date/time when pre-purchased credits can be scheduled via EMS.

- [Click Here for a Selection How-To Document](#)
- Open: February 24, 2025 at 12:00 PM Eastern
- Close: February 26, 2025 at 11:59 PM Eastern

Open Sales: Practice Ice sessions will be available after the schedule has been published. Skaters will be able to purchase open sessions available to them.

- [Click Here for an Open Sales How-To Document](#)
- Open: February 28, 2025 at 12:00 PM Eastern
- Close: End of competition
- Maximum sessions per registered event:
 - o UPI – max. credits will increase based on availability after sessions selection
- Cost per session: \$30.00

SHOWCASE

A curtain will be used for Showcase events. No spotlights will be used for any events.

ONSITE CHECK-IN

Registration will be open at least one hour before the first event of the competition, and run through the last event of the final day of competition. The registration table will be located in the lobby of The Skating Club of Boston. Additional details regarding the check-in process will be available on the [event website](#).

If you are participating in a role requiring compliance, please be sure to [download or print your compliance card](#) to verify your compliance status on-site, if requested. If you believe your compliance card does not accurately reflect your compliance status, please contact skatesafe@usfigureskating.org at least 2 business days prior to the competition for assistance.

AWARDS

Awards will be given off ice for 1st, 2nd, 3rd and 4th place finishes for all events. Medals will be awarded at least 30 minutes after the conclusion of each event as long as the results are listed as FINAL on the live results links.

VOLUNTEER INFO

The Skating Club of Boston greatly appreciates your support. [Click here](#) to volunteer and receive free admission to the competition.

PHOTO/VIDEO

Live and on-demand streaming, and sales and distribution of U.S. Figure Skating sanctioned and approved events, programs, and activities that include the playback of music is strictly prohibited. This prohibition does not apply to the distribution of footage that does not include music. Questions about this can be directed to music@usfigureskating.org.

Information regarding photo and video will be available on the competition webpage: scboston.org/boston-open. Flash photography is not permitted at any time.

ADDITIONAL INFORMATION

Please refer to the competition website: (<https://scboston.org/boston-open/>) for additional information on hotels and the local area.

CONTACT INFORMATION

Competition website: scboston.org/boston-open

For questions, please contact the following individuals:

Competition Chairs:	Kelly Flaherty Brian Podgurski	events@scboston.org	617-835-1123 508-272-3361
Chief Referee:	Leslie Gianelli	lesliegia26@gmail.com	